



## RETAC Council Meeting Minutes

**Date:** April 20, 2004

**Location:** Black Forest Fire/Rescue  
11445 Teachout Road  
Colorado Springs, CO 80908

**Attendance:** See attached list

A quorum was present and Ted Foth, Chair, called the meeting to order at 1:20 PM

### I. APPROVAL OF AGENDA

Mark Morrison moved to accept the agenda as amended. Chief Lance Crummett seconded the motion. Motion passed

### II. APPROVAL OF MINUTES

Lance moved to accept the minutes of January 20, 2004 as presented. Tonda Scott seconded the motion. Motion passed.

### III. FINANCIAL REPORT

Documents reflecting the financial reports for January, February, and March 2004 were reviewed. Kim Schallenberger, Regional Coordinator, answered any questions regarding the report. Gary Beedy moved to accept the financial report as presented. Lynn Andersen seconded the motion. Motion passed.

### IV. CORRESPONDENCE

Kim presented four letters to the Council.

- A) Letter from Gary Woodward, CPA regarding audit report.
- B) Letter from El Paso County Sheriff's Office regarding Surge Hospital equipment.
- C) Letter received from Hanover FPD regarding emergency grant.
- D) Letter from Kit Carson County regarding County Designated Funds.

### V. ANNOUNCEMENTS

Kim invited the Council to attend the Plains to Peaks EMS & Trauma Conference April 24-25, 2004 in Limon.



# Plains to Peaks

*Emergency Medical & Trauma Service Region*



**Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825**  
**Phone: 719-962-3200 Fax: 719-962-3388 Cell: 719-342-5562**

Gordon Hildebrant reminded the Council of the Trauma Symposium sponsored by Penrose/St Francis Health Services May 7, 2004.

Tonda informed the Council that KCCMH will be hosting an ENPC class June 21-22, 2004 in Burlington.

## **VI. REPORTS**

### Officers

Ted spoke to the Council regarding his conversations with Senator Mark Hillman about legislation pertaining to automobile insurance, specifically HB 1287. Tonda stated she also had spoken with Senator Hillman and Representative Greg Brophy regarding same. Discussion followed about obtaining data from transport agencies regarding the impact of the recent legislative changes to No Fault insurance. Kim was tasked with creating a form to be offered to the transport agencies to collect this data. Franklyn Blaha, Black Forest Fire/Rescue, offered his assistance in developing that form. Tonda offered to help develop one for facilities.

### Regional Coordinator

Kim gave reports on numerous items ongoing in the Region that he is working on. That list is attached. Kim answered questions and took suggestions from the Council about the projects.

## **VII. OLD BUSINESS**

### A) State Council Report

Tonda gave an oral report about the March 31-April 1, 2004 SEMTAC meetings. Her written report is attached. Kim added a few comments and noted that Paul Lastrella and Kim were appointed to the Ground Ambulance Licensing Task Force by SEMTAC. They will keep the RETAC informed about progress by the task force. Paul encouraged everyone in attendance to bring comments and suggestions forward so they can be presented to the task force. Kim noted that a Certification Task Force has also been created by SEMTAC. Kim will monitor the task force and keep the Council informed.

### B) Board of Health Rules

Kim stated there was nothing to report at this time due to lack of staffing at the CDPHE. He noted that this is a result of the certification problems currently being experienced by the Department and the departure of additional staff at the Department.



C) Legislative Update

No update at this time. Roxie continues to email the CCI legislative update to Kim who forwards it on to the Council members.

D) Regional MCI Plan

Kim updated the Council on the status of the Regional MCI Plan. He presented to the Council the document that was given to CDPHE on March 31, 2004 which met the deliverable requirements. Kim noted that he would appreciate the Council reviewing the plan and making suggestions about possible modifications. The Council provided comment and stated they would provide such comment in a timely manner to Kim. Greg Griswold suggested that the document formally adopt NIMS as the Regional Incident Command format. Consensus approval by the Council. Kim asked if another meeting of the MCI committee was warranted at this time. Ted suggested that meeting be tabled until the Council has had time to review the document.

E) State Provider Grant Process

Kim thanked the Council for their dedicated participation in the Regional Grant Hearing process. Ten grants from the Region were reviewed on March 24, 2004. The SEMTAC grant review will occur sometime in May.

**VIII. NEW BUSINESS**

A) Ute Pass Regional Ambulance District

Tim Dienst, Woodland Park Ambulance Service Operations Manager, presented a service plan for formation of a Title 32 Special District. Discussion regarding the service plan was held. Kim was tasked with composing a letter of support from the Council. He will forward a copy of that document to the Council for their review. Upon approval, Ted will provide the signature as Council chair and forward the letter on to Tim.

B) Support Letter for Employee Volunteers

Kim informed the Council about conversations he has had with an all volunteer agency that is experiencing difficulty with employers allowing employees to respond to emergency calls. Kim requested a letter from the Council expressing support for all volunteers that could be presented to employers. Mark suggested that a generic letter would not be as effective as one created more specifically for an agency. Mark offered to work with Kim to compose a letter for this agency. That document will be forwarded to the Council for approval.



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## C) Divert and Code 3 Reports

Kim informed the Council that one of the duties of the Region is to monitor the divert status of all designated trauma facilities and compliance with the Regional Destination Guidelines. Eric Schmidt, past Council Chair, met with Kim to review the process for accomplishing this. Kim informed the Council that he will be requesting from each facility and each County EMS Coordinator documentation that will facilitate this process.

## D) Injury Prevention and Quality Improvement

Tonda requested that the Council begin to consider committee formation for IP and QI. She noted that the state has approved plans for both areas. It is her opinion that the Region will be required to also pursue work in these areas in the near future and suggested we consider forming committees to take on that task. In addition, she informed the Council that SEMTAC had requested each RETAC appoint an individual to consider Pediatric issues in each area of work that the Region undertakes. Discussion followed and these topics will be further discussed at the next Regional meeting.

## **IX. ADJOURNMENT**

With nothing further to discuss, there was consensus approval to adjourn the meeting at 3:07 PM.

The next meeting of the Plains to Peaks RETAC will be July 20, 2004 in Teller County.

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Kim E Schallenberger, Regional Coordinator