



RETAC Council Meeting Minutes

Date: January 20, 2004

Location: Kit Carson Fire Station
306 W Highway 287
Kit Carson, CO 80825

Attendance: See attached list

A quorum was present and Gordon Hildebrant, Vice Chair, called the meeting to order at 1:30 PM

I. APPROVAL OF AGENDA

Tonda Scott moved to accept the agenda as presented. Mark Morrison seconded the motion. Motion passed

II. OFFICER ELECTIONS

Gordon asked for nominations for Council Chair. Roxie Devers nominated Ted Foth. Tonda moved to close nominations, Mark seconded the motion. All aye. Gordon called the vote for Council Chair. All aye. Ted assumed chair and control of the meeting at that time.

Ted asked for nominations for Council Vice-Chair. Tonda nominated Gordon. Mark moved to close nominations, Roxie seconded the motion. All aye. Ted called the vote for Council Vice-Chair. All aye.

Ted asked for nominations for Council Secretary/Treasurer. Roxie nominated Tonda. Paul Lastrella seconded the nomination. All aye.

Kim Schallenberger, Regional Coordinator, presented the Council with a document indicating attendance at Council meetings in 2003. The Council Bylaws state that an appointed Council member must attend at least half the meetings each year. They further state that the Council must notify the appointing entity of any member failing to do so. Kim noted that Curtis Hawkinson, Keefe Memorial Hospital, attended only one meeting in 2003. Kim further stated that he did contact the facility to inform them of this.

III. APPROVAL OF MINUTES

Tonda moved to accept the minutes as presented. Lynn Andersen seconded the motion. Motion passed.



Plains to Peaks

Emergency Medical & Trauma Service Region



Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825
Phone: 719-962-3200 Fax: 719-962-3388 Cell: 719-342-5562

IV. FINANCIAL REPORT

Documents reflecting the financial reports for October, November, and December 2003 were reviewed. Kim Schallenberger noted that the payments from the state for FY04 were being received in a timely manner. Kim also provided more information about the special projects financial report.

Tonda moved to accept the financial report as presented. Gordon seconded the motion. Motion passed.

V. CORRESPONDENCE

Kim informed the Council that the Regional office had received letters from Memorial Hospital, El Paso County, and Teller County appointing new members to the Council. Lynn Andersen will be representing Memorial Hospital. Paul Lastrella will be the Local Government representative from El Paso County. Greg Griswold will be the Local Government representative from Teller County. In addition, Tim Dienst and Candy Shoemaker were appointed as alternates for Teller County Local Government.

VI. ANNOUNCEMENTS

Kim invited the Council members to attend the Statewide RETAC meeting to be held at the Doubletree Hotel in Colorado Springs on January 28-29, 2004

Kim also informed the Council that the dates for the Plains to Peaks EMS & Trauma Conference to be held in Limon, Colorado are April 24-25, 2004

Jody Wallace, Penrose/St Francis Health Services, informed the Council that the Penrose Trauma Symposium will be May 7, 2004 at the Antler's Hotel in Colorado Springs.

Ted informed the Council about potential legislation to be proposed this session concerning reimbursement to Facilities and Transport Services from motor vehicle accidents. Discussion followed and Kim was tasked to compose a letter expressing the Region's support for such legislation. That letter will be forwarded to Ted for his signature.

VII. REPORTS

Officers

None at this time.



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Regional Coordinator

Kim gave reports on numerous items ongoing in the Region that he is working on. That list is attached. Kim answered questions and took suggestions from the Council about the projects.

VIII. OLD BUSINESS

A. State Council Report

Tonda gave a full report about the January 7-8, 2004 SEMTAC meetings. Kim then passed out several handouts of information obtained at those meetings. These included information about open SEMTAC Council positions, the Pre-hospital Care Program Liaison report, the RETAC Financial Report given to SEMTAC, and the Ground Ambulance Licensing rules.

B. Board of Health Rules

Kim passed out the latest draft of the Chapter 4 rules concerning RETACs. He also offered copies of the Chapter 2 and 3 rules to those that wanted them.

C. Legislative Update

No update at this time. Roxie informed the Council that the CCI report had not been posted prior to this meeting.

D. Regional MCI Plan

Kim updated the Council on the status of the Regional MCI Plan. This included discussion about the recently written NE All Hazards Region MCI Plan, the El Paso County MMRS plan, and plans currently in place in all five Counties and all Facilities. Kim requested a committee be formed at this time to complete the plan. Those appointed were: Darcy Jansen, Gordon, Mark, Paul, Roxie, and Ted. Other persons that Kim will contact to be on the committee include: Greg Griswold, Jim Mesite, Lonnie Knudsen, and Gayle Wood. The committee will meet on Friday, February 13, 2004 at the Limon Fire Station. The meeting will start at 10:00 AM.

IX. NEW BUSINESS

A. State Provider Grant Process

Laurie Borgers, Grants Manager from CDPHE, met with the Council prior to the meeting to provide technical assistance about the EMS Provider Grant and to update the Council about the RETAC Regional Grant Hearing process. The Plains to Peaks Grant Hearing will be held at Black Forest Fire/Rescue on March 24, 2004 starting at 10:00 AM. Ted asked the Council for volunteers to review the Region's grants. These included: Tonda, Paul, Mark, Ted, and Butch



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Hapes. Kim will contact the following to solicit their support also: Lonnie Knudsen, Chief Lance Crummett, Chief David Ury, and Loren Lambert.

B. Other

Tonda informed the Council that there will be a possible need to form other committees of the Council for upcoming projects. These include Injury Prevention and Quality Improvement. These are areas that the SEMTAC and CDPHE are beginning to focus on and will need to be addressed by the Council.

X. ADJOURNMENT

With nothing further to discuss, Tonda moved to adjourn the meeting at 2:45 PM. Gordon seconded the motion. Motion passed.

The next meeting of the Plains to Peaks RETAC will be April 20, 2004 in El Paso County.

Kim E Schallenberger, Regional Coordinator