



## **RETAC Council Meeting Minutes**

**Date:** July 20, 2004

**Location:** Woodland Park Ambulance Service  
785 Red Feather Lane  
Woodland Park, CO 80866

**Attendance:** See attached list

A quorum was present and Ted Foth, Chair, called the meeting to order at 1:00 PM

### **I. APPROVAL OF AGENDA**

Chief Lance Crummett moved to accept the agenda as amended. Lynn Andersen seconded the motion. Motion passed

### **II. APPROVAL OF MINUTES**

Tonda Scott moved to accept the minutes of April 20, 2004 as presented. Chief Crummett seconded the motion. Motion passed.

### **III. FINANCIAL REPORT**

Documents reflecting the financial reports for April, May, and June 2004 were reviewed. Kim Schallenberger, Regional Coordinator, answered any questions regarding the report. Chief Crummett moved to accept the financial report as presented. Sue Kern seconded the motion. Motion passed.

Kim presented the Council with the proposed FY05 budget. Kim and Ted explained the budget and answered questions from the Council concerning the details. Tonda moved to accept the budget as presented. Chief Crummett seconded the motion. Motion passed.

### **IV. CORRESPONDENCE**

Kim presented one letter to the Council from the Region supporting the formation of the Ute Pass Regional Ambulance District. Ted asked Tim Dienst, Woodland Park Ambulance Service, to update the Council on the district formation progress.

### **V. ANNOUNCEMENTS**



**Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825**  
**Phone: 719-962-3200 Fax: 719-962-3388 Cell: 719-342-5562**

Ted informed the Council about the MCI exercise conducted in Kit Carson County July 17<sup>th</sup>. They were unable to get any evaluators and he offered to help out with other exercises as an evaluator. He also noted that Cheyenne County will be conducting an exercise in August.

Chief Crummett announced that two persons from Four Mile EMS have started Paramedic classes.

## **VI. REPORTS**

### Officers

Ted presented the Council with information about HB 04-1003. This was in regard to volunteers responding with emergency lights on their vehicles.

### Regional Coordinator

Kim gave reports on numerous items ongoing in the Region that he is working on. That report is attached. Kim answered questions and took suggestions from the Council about the projects. The Council would like Kim to continue to review data collection systems and report the information at the next meeting.

## **VII. OLD BUSINESS**

### A) State Council Report

Tonda spoke about the staffing changes at the state level. Kim gave the Council a copy of the SEMTAC agenda for the meeting scheduled for July 28-29, 2004. Kim noted that the Ground Ambulance Licensing Task Force has postponed meeting due to staffing shortages at the state. He and Paul Lastrella will continue to attend the meetings when they resume. Kim stated that the Certification Task Force has been meeting and he has been attending as many sessions as time permits.

### B) Board of Health Rules

Kim stated there was nothing much to report at this time due to lack of staffing at the CDPHE. The Certification Task Force had developed emergency rules due to the current problems with the program. Those emergency rules were passed and have gone into effect.

### C) Legislative Update

No update at this time. Roxie Devers continues to email the CCI legislative update to Kim who forwards it on to the Council members.



# Plains to Peaks

*Emergency Medical & Trauma Service Region*



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## D) Regional MCI Plan

Kim updated the Council on the status of the Regional MCI Plan. After Council review last quarter, the only revisions suggested were offered by Bill Mayfield, Memorial Hospital EMS. Kim incorporated those changes and advised the Council about them. Lonnie Knudsen moved to accept the Regional MCI Plan as revised. Chief Crummett seconded the motion. Motion passed. Kim stated that he will now take the approved plan and create CD copies for each agency in the Region.

## E) State Provider Grant Process

Kim presented the Council with documents showing the Provider Grant results statewide. Kim noted that all agencies in the Region who applied for a grant were at least partially successful and that the Region had three of the top five highest scored grants in the state. Kim also informed the Council about efforts to work with vendors to reduce prices based on volume purchases.

## F) Support Letter for Employee Volunteers

Kim updated the Council about progress on this letter. Mark Morrison is assisting and working with the local agency to develop the letter.

## G) Research on Reimbursements

Kim informed the Council that he and Franklyn Blaha, Black Forest Fire/Rescue, are working together to develop a simple form that transport services can use to collect data regarding insurance payments. This information will help to compare success rates before and after the new auto insurance regulations that took effect in July 2003.

## H) Divert & Code 3 Reports

Kim presented the Council with documents reflecting the divert status of Regional facilities over the last quarter. He informed the Council that this information and information about trauma patient destinations is being collected to meet the goals of the Regional Biennial Plan. Kim is working with transport agencies to collect the information regarding patient destinations and to send that information to the Regional office. This information is also shared at the Joint Trauma Committee in El Paso County.

## **VIII.**

## **NEW BUSINESS**

### A) EMT Certification Issues



**Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825**  
**Phone: 719-962-3200 Fax: 719-962-3388 Cell: 719-342-5562**

Kim presented the Council with documents from the Pre-Hospital Care Program website regarding EMT certification. Much discussion followed about these issues by all in attendance. Dan Vaught, Colorado Springs Fire Department, spoke to the Council about his conversations with state staff and problems encountered with certification currently. Dan and other CSFD personnel have been attending the Certification Task Force meetings and will continue. Dan encouraged the Council to take an active role on this issue. Kim informed the Council that he also has been attending the meetings and will continue to keep all stakeholders informed about the process.

#### B) Certification Voucher Program

Kim spoke about his conversations with Dave Miller, CDPHE Certification Manager, regarding the proposed Voucher program to reimburse personnel for additional costs associated with the recently approved emergency rules regarding certification. At this time, the emergency grant that was to fund the program was awaiting revision before it would be accepted. Kim will continue to monitor the progress and keep the Council informed.

#### C) Rules Pertaining to Preparations for a Bio-terrorist Event

Kim reminded the Council about the Region's responsibility to have an emergency notification plan in place for all agencies in the event of a bio-terrorist event. He requested that he be allowed to pursue another avenue through Public Health to meet the requirements of the rules. Tonda made a motion to allow Kim to research changes to the plan. Chief Crummett seconded the motion. Motion passed.

#### D) Regional Training Group

Kim updated the Council on progress regarding a Regional Training Group. Lonnie and Mark had previously offered to assist with the development. Recent changes to Penrose/St Francis EMS Education prompted discussions with the Region about maintaining their existing training center for Regional benefit. Kim provided additional details about such an arrangement and requested approval to pursue an agreement between the Region and Penrose/St Francis EMS Education. Board consensus was to pursue such an agreement.

#### E) Regional Boundaries

Kim spoke to the Council about issues surrounding Regional Boundaries and the relationships that are part of those issues. After discussion, board consensus was to continue to monitor the issues. It was also agreed that no changes are desired by the Council to the Plains to Peaks Regional Boundaries.

#### F) Regional Involvement in Local Issues



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Kim requested clarification from the Council about Regional involvement in local agency issues. Board consensus was to allow local agencies to deal with issues at the local level. They may request advice from the Council but Regional involvement will be limited to issues with a regional scope.

## G) Proposed National EMT Curriculum

Candy Shoemaker encouraged the Council and all stakeholders to review documents regarding a proposed new national standard EMT Curriculum. She indicated that the proposal included many changes that would affect EMS and encouraged all in attendance to review the document.

## **IX. ADJOURNMENT**

With nothing further to discuss, Tonda moved to adjourn the meeting at 3:07 PM. Chief Crummett seconded the motion. Motion passed

The next meeting of the Plains to Peaks RETAC will be October 19, 2004 in Kit Carson County.

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Kim E Schallenberger, Regional Coordinator