



RETAC Council Meeting Minutes

Date: July 18, 2006

Location: Woodland Park Ambulance Service
785 Red Feather Lane
Woodland Park, CO 80866

Attendance: See attached list

A quorum was present and Ted Foth, Chair, called the meeting to order at 1:01 PM

I. APPROVAL OF AGENDA

Ted Foth, Council Chair, requested to move the Executive Session to the last item on the agenda. Tim Dienst moved to accept the agenda as amended. Chief Crummett seconded the motion. Motion passed.

II. APPROVAL OF MINUTES

Chief Crummett moved to accept the minutes of April 18, 2006 as presented. Paul Lastrella seconded the motion. Motion passed.

III. FINANCIAL REPORT

Documents reflecting the financial reports for April, May, and June 2006 were reviewed. Kim Schallenberger, Regional Coordinator, answered any questions regarding the report. Kim reviewed the Special Operations Financial Summary in detail to inform the Council about different grants and County Designated Funds. Chief Crummett moved to accept the financial report as presented. Paul seconded the motion. Motion passed.

IV. CORRESPONDENCE

Kim read a letter from Penrose/St Francis Health Services appointing Becky Pope as the representative to the Council with Jody Wallace as the alternate.

Kim also read letters from the El Paso County Board of Commissioners Chair, Sallie Clark, and the City of Colorado Springs Mayor, Lionel Rivera, regarding the Intergovernmental Agreement changes involving the Emergency Services Agency in El Paso County. Chief Dave Ury and Paul Lastrella provided additional information on the issue and will keep the Council updated.



V. ANNOUNCEMENTS

Kim provided information about the Memorial Hospital Trauma Symposium on September 23-23, 2006. Randy Kuykendall spoke briefly about the statewide EMS Conference in Keystone to be held November 2-5, 2006 and the statewide EMS Gala to be held in Denver May 18, 2007.

VI. REPORTS

Officers

None at this time.

Regional Coordinator

Kim provided a written report that is attached. In addition to the written report, Kim informed the Council that the Emergency Medical Services Association of Colorado (EMSAC) will be providing some educational conferences this year. Kim suggested that the Region support those conferences to be held in adjacent RETACs. Kim also mentioned the possibility of hosting a state sponsored EMS Directors Conference in the Region.

NE All Hazard Region Public Health Planner

Dawn James introduced herself to the Council. Dawn discussed funding sources and allocations to the Public Health sector stating the focus on funding has changed from material items to more planning and exercising. She is working on the Pandemic Flu planning which includes performing a gap analysis. All agencies will be receiving check off lists for planning purposes. Dawn is also working on developing quarantine and isolation guidelines that will outline how hospitals will work with each other on a local and Regional level. The first 90 days of this process, which began in May 2006, will involve analysis. After the completion of that 90 day period, the remainder of the next year will focus on planning and exercising the plan. The NE Public Health Dept will be hosting a three statewide tabletop exercise in October and will focus on pandemic flu. The exercise will test the interoperability of communications, resource sharing, and for the first time it will be a virtual exercise involving multiple states. This will occur October 18, 2006 and anyone is invited to participate.

VII. OLD BUSINESS

A) State Council Report

Kim informed the Council that the next State Emergency Medical and Trauma Advisory Council (SEMTAC) meeting will be July 26-27, 2006 in Denver.



Plains to Peaks

Emergency Medical & Trauma Service Region



Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825
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Randy Kuykendall, EMTS Section Chief, provided additional information regarding SEMTAC and CDPHE.

- 1) Dr. David Ross is chairing the Transportation committee which is looking into ambulance safety.
- 2) The Air Ambulance sub-committee was reorganized following a complaint and has since developed better methods of access for activation.
- 3) The Formulary Task Force is working on revising the list of drugs available to EMS. The group has worked its way through Basic and Intermediate. Meetings are held the 3rd Monday of each month.
- 4) The Level I & II Task Force is working on the rule revisions. Meetings are held the 4th Monday of each month.
- 5) Mike Merrill and Dave Miller have both resigned from the EMTS Section recently. Randy talked briefly about those positions and when new personnel might be in place to cover EMS Data, Certification, EMSC, and Education. He indicated that Jeanne Marie Bakehouse is the interim manager for EMS Data and EMSC, Maria Crespin is the interim manager for Certification, and Randy is the interim manager for Education. Both positions should be filled within 60 days.
- 6) Randy indicated that the state website is being redesigned to be more user friendly.

B) Board of Health Rules

Randy informed the Council that Draft 8.0 of the Rules pertaining to EMT Certification is now available on the state website. They will be going to the Board of Health for a hearing in October.

C) Legislative Update

Randy spoke briefly about HB 1123 regarding verification of legal US residency. He is not sure how the effect that the bill might have on EMT Certification. Further discussion will occur at the SEMTAC meeting next week.

D) State Provider Grant

Kim informed the Council that a list of the grant awards is available on the state website for their review. Discussion occurred regarding prioritization of the grant categories. Randy also informed the Council that Provider Grant reversions were at a high level this year. Discussion occurred about how those funds might be awarded in a more timely and accurate manner in the future. Randy encouraged all to attend the SEMTAC Resource committee meetings to provide input on the issue.



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E) HRSA Trauma/Burn MCI Cache

Kim provided information about additional equipment that had been provided for each cache of equipment by the grant. Wheelchairs, hand trucks, and air pumps have been placed with the Emergency Manager in each County. Kim also noted that the MCI Trailer obtained through the NE All Hazard Region is now in place in Cheyenne County.

F) Emergency Medical Dispatch Project

Kim reminded the Council of the history surrounding this project and an update on the progress. The first class was held in Lincoln County in June, the second class is occurring in Cheyenne County in July, and the third class will be held in Kit Carson County in August. Kim thanked the personnel from El Paso/Teller E911 for their support on this project. Kim further stressed the importance of providing continued support for the project after the training has been completed. Kim suggested the possibility of a Regional 911 Authority Board for Cheyenne, Kit Carson, and Lincoln Counties to coordinate training, medical direction, and quality improvement. Discussion occurred regarding the issue and Kim was tasked with continuing to work with local stakeholders. Commissioners Lambert and Beedy provided input and agreed to look into the issue. Chief Ury, Paul, and Tim provided information about the system in El Paso and Teller Counties. Ted asked Paul to provide a copy of the El Paso/Teller IGA to Kim.

VIII. NEW BUSINESS

A) FY07 RETAC Budget

Ted and Kim provided copies of the Regional budget to the Council. Ted informed the Council about the process which developed this budget. Ted informed the Council that the budget had been provided to the state as required. Ted offered to answer any questions from those in attendance.

Ted and Kim provided information regarding replacement of the Regional vehicle, a 2001 Dodge Caravan with 148,000 miles. Kim informed the Council that through a dealership which has the state bid for Chevrolet Colorado pickups, he had bids to provide a 2006 Colorado Extended Cab 2 wheel drive pickup for approximately \$20,000. The dealership was offering \$750 for the 2001 Caravan in trade. By consensus, the Council agreed to go ahead with the purchase.

Kim requested the opportunity to purchase the 2001 Caravan for the trade in value. By consensus, the Council agreed with the request. Kim will work with Ted and the Cheyenne County Clerk's office to complete the appropriate paperwork to make the transaction.



B) Biennial Plan Progress Report

Kim informed the Council that this document was a required deliverable to the state. Kim then discussed each of the goals contained in the Biennial Plan and provided an update on the progress of each. Discussion about the report was held.

C) Roundtable Discussion

Ted asked each Council member and audience member to provide an update on issues and events occurring in their community and agency.

- 1) Tim Dienst, Woodland Park Ambulance Service
The ambulance service is transitioning into Ute Pass Regional Ambulance District. They have hired six new EMTs. They have three 24 hour crews in place now, two in Woodland Park and one in Florissant. They are working on plans for a new base station in the near future.
- 2) Chief Lance Crummett, Four Mile FPD
The department has been busy with medical and fire calls. There has been fewer motor vehicle crashes recently.
- 3) Chief Dave Ury, Black Forest FRPD
Noted the previous discussion regarding the Emergency Services Agency.
- 4) Roxie Devers, Lincoln County OEM
She continues to work on a Continuity of Operations plan and NIMS training for the County. Lincoln County recently held a MCI exercise and was able to work with the new 800 MHz radios.
- 5) Loren Lambert, Kit Carson County Commissioner
A new educational complex is being constructed in Burlington. The airport closure has been postponed to April 2007 and will the runway will be replaced with asphalt. The Kit Carson County Memorial Hospital will be undergoing an expansion project in the near future.
- 6) Paul Lastrella, El Paso County Ambulance Compliance Officer
El Paso County hosted a very successful neighborhood cleanup project in conjunction with a fire dept recently. Paul also referred back to the ESA issues briefly.



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- 7) Lonnie Knudsen, Limon Ambulance Service
Informed the council of an EMT Basic class hosted by Hugo and Karval Ambulance services. LAS has been busy with calls recently.
- 8) Ted Foth, Kit Carson County Ambulance Service
They will be re-chasseing an ambulance this year. Ted thanked Kim for the work involved with the service receiving the state Ambulance Service of the Year award. They are providing coverage for the state 13 year old baseball tournament. There will be about 160 players in town.
- 9) Kim Schallenberger, Cheyenne County Ambulance Service
He discussed recent issues regarding accidents in a construction zone resulting in multiple deaths.

IX. EXECUTIVE SESSION

Pursuant to CRS 24-6-402 section 4 subparagraph (f) (i) personnel matters, Tim Dienst made a motion to enter into an executive session for the purposes of discussing personnel matters. Lonnie Knudsen seconded the motion. Motion passed. The executive session started at 3:50 PM.

Those in attendance included: Lonnie Knudsen, Chief Ury, Tim Dienst, Ted Foth, Paul Lastrella, Loren Lambert, Gary Beedy, Roxie Devers, Chief Crummett, Vicki Cox, and Kim Schallenberger. Kim left the session at 3:55 PM.

Tim Dienst made a motion to leave executive session at 4:15 PM with no action being taken during the executive session. Paul seconded the motion. Motion passed.

X. ADJOURNMENT

With nothing further to discuss, Chief Ury moved to adjourn the meeting. Chief Crummett seconded the motion. Motion passed. Ted adjourned the meeting at 4:18 PM. The next meeting of the Plains to Peaks RETAC will be October 17, 2006 in Lincoln County.

Kim E Schallenberger, Regional Coordinator