



*Plains to Peaks*

*Emergency Medical & Trauma Service Region*



Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825  
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## RETAC Council Meeting Minutes

**Date:** October 19, 2004

**Location:** Kit Carson County Ambulance Building  
257 15<sup>th</sup> Street  
Burlington, CO 80807

**Attendance:** See attached list

A quorum was present and Ted Foth, Chair, called the meeting to order at 1:00 PM

### **I. APPROVAL OF AGENDA**

Chief Lance Crummett moved to accept the agenda as amended. Tonda Scott seconded the motion. Motion passed

### **II. APPROVAL OF MINUTES**

Tonda Scott moved to accept the minutes of July 20, 2004 as presented. Butch Hapes seconded the motion. Motion passed.

### **III. FINANCIAL REPORT**

Documents reflecting the financial reports for July, August, and September 2004 were reviewed. Kim Schallenberger, Regional Coordinator, answered any questions regarding the report. Lonnie Knudsen moved to accept the financial report as presented. Sue Kern seconded the motion. Motion passed.

Kim reviewed the status of the County Designated funds in each County. Kim also reviewed the process for requesting and approving distribution of the County Designated funds. Paul Lastrella informed the Council about the Public Access AED program El Paso County is implementing. Paul, Sue, and Greg Griswold also informed the Council of pending requests from each of their Counties.

### **IV. CORRESPONDENCE**

None

### **V. ANNOUNCEMENTS**



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Darcy Janssen, Cheyenne County Emergency Manager, informed the Council about the Mass Flu Vaccination Clinic Exercise held in Cheyenne County and thanked Kim, Sue, and Butch for their participation.

Kim noted that The Children's Hospital would like to begin attending the Council meetings. He then presented brochures detailing a Pediatric Trauma Conference sponsored by The Children's Hospital in December.

Greg informed the Council about the exercise being conducted in Leadville October 20 by the South Central All Hazards Region.

## **VI. REPORTS**

### Officers

Ted thanked Kim and Paul for their work on the Ground Ambulance Licensing Task Force where they represented the Region. The draft document was discussed later in the meeting. Gordon Hildebrant was absent and Tonda had no report at this time.

### Regional Coordinator

Kim presented a portion of the deliverables completed by the Region to comply with state contractual requirements. He indicated the time and detail involved in preparing the documents and thanked Ted for his work also. Kim also noted that a statewide RETAC meeting will be held next week and the group will be making revisions to the templates in an effort to streamline the process.

Kim gave reports on numerous items ongoing in the Region that he is working on. That report is attached. Kim answered questions and took suggestions from the Council about the projects. Questions about the EM Systems were presented by several in attendance. Kim and Maria Crespín, CDPHE RETAC Specialist, fielded the questions and will keep the Council updated on progress of the system.

Kim spoke about his participation in the EMSAC EMS awards process last month. Jeff Force, Pikes Peak Community College, was selected as the Instructor/Coordinator of the Year for 2004. Kim then proposed that the Region consider implementing an awards program to recognize the efforts of the exceptional personnel and agencies in the Plains to Peaks Region. By consensus, a committee was formed to create the application and selection process for the awards program. Those volunteering were: Candy Shoemaker, Lonnie Knudsen, Ted Foth, Paul Lastrella, Kim Schallenberger, and Rick Martinez. Kim will do some research and forward the information to the members for their comments.

## **VII. OLD BUSINESS**



A) State Council Report

Tonda gave a report on the October SEMTAC meeting. That report is attached. Kim added some comments about the recently approved MCI annex to the Colorado Emergency Response Plan. He also presented a written report to the Council about the SEMTAC meeting. Maria Crespin updated the Council on changes and work being done at the state. She informed the Council that Randy Kuykendall had been hired as the new EMS Section Chief and will start in November.

B) Board of Health Rules

Kim presented the Council with a draft copy of the Ground Ambulance Licensing Rules and the proposed Air Ambulance Fee Schedule. Maria added that the next meeting of the GALTF is scheduled for December 6 in Glendale.

C) Legislative Update

No update at this time as the legislature is not in session. Tonda and Sue spoke briefly about Amendment 35 on the November ballot.

D) Certification Update

Kim provided handouts containing information provided at the SEMTAC meeting. They contained data regarding numbers of persons applying for new certificates, the final recommendations by the Certification Task Force, and an email from David Miller, CDPHE Certification Manager, indicating that all applications must be complete before being considered as of December 1, 2004.

E) State Provider Grant Process

Kim presented the Council with a document comparing all RETAC and SEMTAC grant scores. Kim also indicated that there will be guidelines developed by CDPHE to provide greater regulation regarding grant reviewers.

Kim then provided information regarding the state Recruitment & Retention grants awarded for 2004. Limon Ambulance Service received a grant award this year.

F) Research on Reimbursements

Kim informed the Council that a template to collect data regarding payer reimbursements has been developed and will be forwarded to all ground transport agencies in the Region. He further stated that some Regional facilities are participating with the Mile Hi RETAC to collect the same



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data. Kim will work with those facilities that are not at this time and will present the findings to the Council in January.

## G) Divert & Code 3 Reports

Kim presented the Council with documents reflecting the divert status of Regional facilities over the last quarter. He informed the Council that this information and information about trauma patient destinations is being collected to meet the goals of the Regional Biennial Plan. Kim is working with transport agencies to collect the information regarding patient destinations and to send that information to the Regional office. This information is also shared at the Joint Trauma Committee in El Paso County.

## VIII. NEW BUSINESS

### A) National Scope of Practice

Kim presented the Council with a request from David Miller to review online the draft National Scope of Practice for emergency medical technicians. This draft was developed by two national organizations: NAEMSD and NCSEMSTC. The Council was encouraged to review and consider making comments online.

### B) Ambulance Transport, El Paso County

Kim informed the Council that some concerns had been brought to him about the effect on the rural agencies of changing transport agencies in El Paso County. Kim told the Council that he had spoken with several individuals to learn more about the situation. These included: Chief Pam Baysinger, Chair of the Pikes Peak Chiefs Forum; Ted Sayer, Operations Manager of AMR-El Paso County; and Randy Royal, EMS Captain Colorado Springs Fire Department. Randy Royal and Rick Martinez with CSFD then spoke to the Council about the issue. Following discussion, the Council determined that this was a local issue and should be dealt with at that level. Kim will attend the next Pikes Peak Chiefs Forum on October 25<sup>th</sup> and will continue to keep the Council informed.

### C) Injury Prevention

Lynn Andersen presented the Council with information obtained at the last SEMTAC meeting regarding changes in the Inclusion/Exclusion criteria for collecting data from trauma facilities. The concerns expressed were that the proposed changes were not in line with the goals of the Region. After more discussion, Lynn moved to form an Injury Prevention/CQI committee of the Council. Tonda seconded the motion. Motion passed. Members of the committee will include: Lynn Andersen, Tonda Scott, Jody Wallace, Sue Kern, Candy Shoemaker, Kim Schallenberger, and a representative from Lincoln Community Hospital. The first meeting will be December 14,



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2004 at 12:00 in Colorado Springs at Memorial Hospital. Lynn will serve as the chair and will contact the members.

## D) Data Collection

The Injury Prevention and Data Collection topics merged into one discussion following information provided by Kim regarding various meetings around the state on the topic of data collection. By consensus, the Council will continue to monitor the issue and encourage local agencies to pursue programs that benefit their local goals. Chief Crummett requested Kim obtain a copy of the proposed data elements to be collected by the state and forward that information on to the Council.

## **IX. ADJOURNMENT**

With nothing further to discuss, Chief Crummett moved to adjourn the meeting at 3:30 PM. Lonnie seconded the motion. Motion passed

The next meeting of the Plains to Peaks RETAC will be January 18, 2005 in El Paso County.

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Kim E Schallenberger, Regional Coordinator