



## **RETAC Council Meeting Minutes**

**Date:** October 17, 2006

**Location:** Union Pacific Depot Community Center  
Hugo, CO 80821

**Attendance:** See attached list

A quorum was present and Ted Foth, Chair, called the meeting to order at 1:00 PM

### **I. APPROVAL OF AGENDA**

Ted Foth, Council Chair, presented the agenda. Roxie Devers moved to approve the agenda as presented. Chief Dave Ury seconded the motion. Motion passed.

### **II. APPROVAL OF MINUTES**

Sue Kern moved to accept the minutes of July 18, 2006 as presented. Tim Dienst seconded the motion. Motion passed.

### **III. FINANCIAL REPORT**

Documents reflecting the financial reports for July, August, and September 2006 were reviewed. Kim Schallenberger, Regional Coordinator, answered any questions regarding the report. Kim reviewed the Special Operations Financial Summary in detail to inform the Council about different grants and County Designated Funds. Discussion about what are allowed expenditures of County Designated funds occurred. Candy Shoemaker spoke about personnel identification and NIMS compliance. Kim was tasked with researching the issue and to report back to the Council. Tim moved to accept the financial report as presented. Candy seconded the motion. Motion passed.

### **IV. CORRESPONDENCE**

Kim presented a letter from Lincoln Community Hospital appointing Karyn Wolfe as the alternate representative to the Council. Kim then presented a letter from Kit Carson County Memorial Hospital appointing Cindy Carson as the Council representative and retaining Vicki Cox as the alternate.

Kim presented a letter from American Medical Response-El Paso County. Ted Sayer, Director of Operations, had written the letter to thank the Plains to Peaks Council for supporting their nomination as the NAEMT EMT-Paramedic Service of the Year.



**V. ANNOUNCEMENTS**

Kim reported that Paul Lastrella, local government representative for El Paso Council, had accepted another position outside of the County. While the Regional office had received no notice of the change, Chief Ury provided information about the change and that Bob West was now in the position. Kim was directed by the Council to contact Mr. West to provide information about the Region and to inquire about a formal replacement for Paul on the Council.

Tim Dienst reported that Dr. Larry Moore was stepping down as the Medical Director for the agencies in Teller County. He further reported that Dr. David Ross will be replacing him in that position.

Sue Kern reported that Curtis Hawkinson, CEO Keefe Memorial Hospital, has accepted a position in Marysville, Kansas and will be leaving KMH in the near future.

**VI. REPORTS**

Officers

None at this time.

Regional Coordinator

Kim provided a written report that is attached and spoke about each item.

**VII. OLD BUSINESS**

A) State Council Report

Kim provided a written report of the recent SEMTAC meeting in Denver.

B) Board of Health Rules

Kim informed the Council that the proposed changes to the EMT Certification rules would be going before the Board of Health on October 18, 2006. Kim spoke about some of the proposed changes to the rules.

C) Legislative Update

Tim spoke about a meeting he attended in Pueblo recently. The meeting was to discuss many items but of most interest to Tim were the funding proposals for Emergency Medical Services. State Representatives Butcher and Gallegos were in attendance and received input from many



# Plains to Peaks

*Emergency Medical & Trauma Service Region*



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stakeholders. The Council further discussed the issue and requested Commissioners Beedy, Lambert, and Hapes to keep the Council informed about possible proposals coming from Colorado Counties, Inc. Kim was also tasked with continuing to work with the Trauma Care Preservation Coalition to keep abreast of potential legislative changes regarding the auto insurance issue.

#### D) State Provider Grant

Kim informed the Council of changes to the Provider Grant program including the web based application, the scoring tool, and the Recruitment and Retention grants. Kim provided a copy of the recently approved scoring tool and spoke about the changes.

#### E) Trip Report CQI Project

Kim provided information about the project undertaken by several RETACs regarding ambulance trip reports. Further discussion ensued and Kim was tasked with continuing to work with the research project. Kim will gather information about the “short form” and report back to the Council. Tim offered to provide a copy of the current “short form” they are using.

#### F) Emergency Medical Dispatch Project

Kim updated the Council on the progress of the project. At this time, all dispatchers in the three communication centers have taken the training with some remediation required. The EMD Review Committee has been formed and Kim has scheduled a meeting in the near future for the group to meet and determine their goals.

### **VIII. NEW BUSINESS**

#### A) CDPHE EMTS Section Town Hall Meeting

Kim informed the Council that the EMTS Section had requested the Plains to Peaks Region to be a host Region for a Town Hall meeting. The purpose of the meeting is to provide a forum for stakeholders to meet state staff and discuss current and potential issues. A second purpose of the meeting will be to provide a Provider Grant Workshop. The requested date was Wednesday, December 13, 2006. The Council agreed to host the meeting and by consensus, the location will be Limon, CO. Kim will work out the details with state staff and update the Council on the exact location and time.



B) Statewide EMS Data Conference

Kim provided the Council with information about the Data Conference to be held in January. The Region was requested to provide financial support for the conference. After discussion, Sue moved to deny the financial support. Gary Beedy seconded the motion. Motion passed.

C) Recruitment & Retention Grant

Kim provided detailed information about the recent changes in the state Recruitment & Retention grant program. Kim further requested a half day meeting to discuss the issue and to consider writing a Regional Grant request. After much discussion, Kim was tasked with writing a synopsis of current trends and issues regarding recruitment and retention. Kim will then provide that document to the Council. The Council is requested to review the information and provide comment back.

D) Roundtable Discussion

Ted asked each Council member and audience member to provide an update on issues and events occurring in their community and agency.

- 1) Tim Dienst, Ute Pass Regional Ambulance District  
Ute Pass Regional Ambulance District is up and running. A new substation has been approved for the Florissant area. The new hospital outside Woodland Park is scheduled to open in June probably as a Level IV Trauma Center.
- 2) Mark Morrison, Lincoln Community Hospital  
The facility has several new nurses and he is looking for ACLS and PALS courses. They have completed TNCC.
- 3) Chief Dave Ury, Black Forest FRPD  
Chief Ury provided an update on the Emergency Services Agency changes in El Paso County. The current contract with AMR has been extended through 2007 with a new RFP to become available sometime in 2007.
- 4) Roxie Devers, Lincoln County OEM  
Working on several projects including: 800 megahertz radios, Gap Analysis, Risk Analysis, and Capabilities Assessment through the NE AHR.
- 5) Loren Lambert, Kit Carson County Commissioner  
The new Educational Complex has been completed with an EMT Course to be offered very soon. The proposed hospital expansion has been put on hold pending additional funding.



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- 6) Cindy Carson, Kit Carson County Memorial Hospital TNC  
Nothing at this time.
- 7) Gary Beedy, Lincoln County Commissioner  
Nothing at this time.
- 8) Ted Foth, Kit Carson County Ambulance Service  
Their recent re-chassis ambulance will be ready in about three weeks. The County is nearly finished with the County Resolution regarding ambulance licensure. The County agencies are considering a change of Medical Directors.
- 9) Candy Shoemaker, SW Teller County EMS Director  
Candy reiterated the news about changing Medical Directors.
- 10) Sue Kern, Cheyenne County Ambulance Service Director  
Sue reported that Dr. David Ross is the new agency Medical Director. She further reported that Keefe Memorial Hospital has a new physician, Dr. Williams.
- 11) Butch Hapes, Cheyenne County Commissioner  
The commissioner spoke about a possible capital expenditure project for Keefe Memorial Hospital to complete several proposed projects.

## **X. ADJOURNMENT**

With nothing further to discuss, Ted adjourned the meeting at 3:15 PM.  
The next meeting of the Plains to Peaks RETAC will be January 16, 2007 in El Paso County.

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Kim E Schallenberger, Regional Coordinator