



# Plains to Peaks

Emergency Medical & Trauma Service Region



Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825  
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## RETAC Council Meeting Minutes

**Date:** October 18, 2011

**Location:** Seibert Community Center  
100 Colorado Avenue  
Seibert, CO 80834

**Attendance:** See attached list

A quorum was present. Rob Handley, Council Chair, called the meeting to order at 1:00 PM

### I. APPROVAL OF AGENDA

Tim Dienst moved to accept the agenda as presented. Mark Morrison seconded the motion. Motion passed.

### II. APPROVAL OF 07/19/11 MINUTES

Minutes were reviewed by those present. Bob Demetry moved to accept the minutes as presented. Tim seconded the motion. Motion passed.

### III. FINANCIAL REPORT

Kim Schallenberger, Regional Coordinator, presented documents reflecting the financial activity of the Regional office for July, August, and September 2011. Kim was asked why agencies outside of the Plains to Peaks RETAC were included in the FY12 Regional Grant. Kim explained that a minimum number of pieces of equipment were required to obtain the discount pricing and there were only two agencies within the Region requesting the Stryker equipment this year. He stated that by including agencies outside the Region, we were able to meet the minimum and provide the service to all agencies involved. Gary Beedy moved to accept the financial report as presented. Ted Foth seconded the motion. Motion passed.

Kim provided the Council with a document showing the various purchases made by each County using their designated funds during the past quarter and a summary of the past twelve months.

### IV. CORRESPONDENCE

Kim provided a letter from Patty Baxter, El Paso County RETAC representative, with a request about providing meeting minutes and meeting documents in a timely fashion. Kim explained the current method for meeting minutes and documents. Ted moved to provide draft minutes



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approved by the Executive Council to the full Council within five days of the meeting and to have all meeting documents available on the Regional website. Darcy Janssen seconded the motion. Motion passed.

V. ANNOUNCEMENTS

No announcements at this time.

VI. REPORTS

A) Officers

Rob reminded all present that Cheyenne County had experienced a significant wreck recently and suggested the Council might provide some type of support. After discussion, Kim was tasked with sending an email Region wide to provide information about the established memorial fund for the family.

Tim had no report at this time.

Judi Mitchek thanked the Council for allowing Kit Carson County stakeholders to use the classic ambulance during recent events. It was part of a 1<sup>st</sup> place float in the homecoming parade and is quite a topic of conversation.

B) Regional Coordinator

Kim provided a document showing the review and acceptance of the 2011 Regional Biennial Plan. Randy Kuykendall, interim deputy director of the Health Facilities and EMTS Division, congratulated the Council on a good plan. The FY12-13 Plains to Peaks Biennial Plan is available on the Regional website.

Kim explained that a new online training program has been developed by the Statewide Interoperability Executive Committee for radios and communications. Several in attendance were aware of the training and discussed it at length. The material available includes a multi-hour web based training class and a workbook to document portable and mobile equipment and the channel maps. The training can be obtained at [www.co.train.org](http://www.co.train.org) or a DVD may be obtained through the SIEC at [swic@state.co.us](mailto:swic@state.co.us)

Kim informed the Council about the EMSAC EMS license plate initiative. A signature petition was passed around for those interested to sign. A mock up of the proposed plate can be found in the meeting materials on the Regional website. Brian Riley with AMR El Paso County has been the lead for this project. On line signatures are accepted and can be provided at:



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<https://spreadsheets.google.com/spreadsheet/viewform?formkey=dG9HQWtsWmliNHhGQXVIWiduU0Ytd1E6MQ>

Kim provided a list of award winners during the upcoming EMSAC statewide award program. Bill Mayfield, Memorial Health System, will be awarded the EMS Instructor of the Year, Tri Lakes Fire Protection District will receive the Ambulance Service of the Year, and Jonathon Webb, American Medical Response, will be awarded the EMT Paramedic of the Year.

Kim and Randy spoke about the Colorado Board of Health holding their meeting in Burlington on October 19, 2011. The HFEMTS Division will also be holding a town hall meeting at the same location.

Kim announced that the Pinnacle EMS Conference will be July, 2012 at the Cheyenne Mountain Resort in Colorado Springs. He met with the event planner recently and offered the Region's support for the event.

## VII. OLD BUSINESS

### A) State Council Report

Kim informed the Council that the last SEMTAC meeting was held on October 12-13th in Denver. He provided a written summary of the meetings for discussion along with a copy of the EMTS Section quarterly report. Both documents are available within the meeting materials on the Regional website.

Randy explained the initiative being introduced by Dr Chris Urbina, CDPHE Executive Director and Chief Medical Officer, to look at several aspects of the statewide trauma program. The history for this initiative is based in the American College of Surgeons Consultative Visit a few years ago. The ACS recommended that the state of Colorado perform an assessment of the number of high level trauma centers in the Region and the minimum number of high acuity trauma cases required by trauma centers. This discussion will be focused in the areas where there are high level trauma centers. Dr Urbina requested a group of 6-8 SEMTAC members convene a committee to begin this six month process.

Kim discussed areas within the EMTS Section including certification, trauma, data, and others. He also noted that Rob Handley had been appointed to the Statewide Trauma Advisory Council.

### B) Board of Health Rules

Kim stated that there are no rule changes currently pending before the Board of Health.

### C) Legislative Update



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No update at this time.

## D) State Provider Grant

Kim provided a document from the Colorado Rural Health Center. The 2010-2011 Final Report summarizes the first year's accomplishments of the CREATE program.

Kim provided an update on the status of the FY12 Regional Provider Grant. This grant included Stryker ambulance equipment for agencies both within and outside the Region. Also included on the grant were emergency lighting for ambulances, Glyde-scope equipment, and an injury prevention van.

Kim, Rob, and Tim provided information about changes to the FY13 Provider Grant. The FY13 grant application will be available online at [www.coems.info](http://www.coems.info) starting on December 15, 2011. The grant closes on February 15, 2012 with grant awards to be announced by July 1, 2012. Changes to the grant scoring tool included minor wording updates. The System Improvement Grant program was also modified to include RETAC Operational Funding requests.

## E) Statewide RETAC Forum

Kim attended the most recent Forum held in Loveland. He indicated that much of the conversation surrounded the Biennial Plan reviews and other RETAC deliverables.

## F) Pediatric Issues

Rob informed the group about activities of the Pediatric Emergency Care Committee. While he is not a formal member, he has been very active in the discussions.

## G) Drive Smart Colorado, CDOT Grant

Kim provided written report showing activity by the grant contractor during the last quarter. The document is also available on the Regional website. Kim also noted that funding for FY12 has been approved at the lower amount of \$50,000. The contract has been received so Drive Smart Colorado can begin work.

## VIII.

## NEW BUSINESS



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## A) State EMTS Staff Visit

Randy Kuykendall and Michelle Reese, Interim Section Chief, provided an update on staffing changes at the department. They answered questions from those in attendance. Rob thanked them for attending the meeting.

## B) Fremont County Consultative Visit

Kim explained to the Council that the Plains to Peaks RETAC would be acting as the fiscal agent for the Fremont County Consultative Visit later in October. Kim and the Executive Council answered any questions about the project.

## C) Regional Trauma Triage Guidelines

Kim provided documents reflecting the work done by County stakeholders to complete the Regional guidelines. Gary moved to accept the guidelines as presented. Ted seconded the motion. Motion passed.

## D) Roundtable

Tim Dienst informed the group that Teller County continues to upgrade their communication backbone. He also noted that a small group of EMS managers will be meeting on October 19<sup>th</sup> in Gilpin County to discuss billing.

Darcy Janssen stated that she had spoken with Clint Goldenstein about potential fees associated with the 800 DTRS system through CCNC. She directed the group to [www.ccncinc.org](http://www.ccncinc.org) for more information.

Bob Paintin questioned the group about pay for ambulance service volunteers. Bob thanked the group for their input.

Rob Handley thanked Kim Schallenberger for his efforts on behalf of the RETAC.

## IX. ADJOURNMENT

With nothing further to discuss, Rob adjourned the meeting at 3:10 PM.  
The next meeting of the Plains to Peaks RETAC will be January 17, 2012 in El Paso County.

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Kim E Schallenberger, Regional Coordinator

Plains to Peaks RETAC				
Meeting Attendance Summary 2011				
	1/18/2011	4/19/2011	7/19/2011	10/18/2011
Cheyenne County Local Govt				
Robert Paintin		X		X
Cheyenne County Prehospital				
Sue Kern	X	X	X	
El Paso County Local Govt				
Imad Karaki				
Patty Baxter	X		X	
Bob Demetry		X	X	X
El Paso County Prehospital				
Chief David Ury	X	X	X	X
Kit Carson County Local Govt				
Darcy Janssen		X	X	X
Dave Gwyn, Alt	X	X		
Kit Carson County Prehospital				
Ted Foth	X		X	X
Lincoln County Local Govt				
Gary Beedy	X	X		X
Roxie Devers, Alt			X	
Ken Morrison, Alt		X		
Lincoln County Prehospital				
Rob Handley	X	X	X	X
Teller County Local Govt				
Tim Dienst	X	X	X	X
Teller County Prehospital				
Candy Shoemaker	X	X	X	
Keefe Memorial Hospital				
Charlene Korrell				
Carl Blodgett, Alt		X		
Memorial Hospital				
Lynn Andersen		X		
Shalu Puno, Alt	X			
Penrose/St Francis Health Services				
Bart Bachura		X		
Jody Wallace, Alt	X			
Bonnie King, Alt	X			
Kit Carson County Mem Hospital				
Judi Mitchek	X	X		X
Lincoln Community Hospital				
Mark Morrison		X		X
1/18/2011	Meet held at Penrose Main, El Paso County		Beth Cotter, Penrose-St Francis	
4/19/2011	Meet held at CCAS		Tobi Blanchard, PP MMRS	
7/19/2011	Meet held at NETCO		Rich Johnson, LCH	
10/18/2011	Meet held at Seibert		Sherilyn Davidson, PPRH	
	Sally Duncan, Memorial Health System		Marilynne Jones, Community Ambulance	
	Diane Smith, PPRH		Rich Johnson, LCH	
			Randy Kuykendall, HFEMTS	
			Michelle Rees, EMTS	
Attendance by Phone				