



Plains to Peaks

Emergency Medical & Trauma Service Region



Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825

Phone: 719-962-3200 Fax: 719-962-3200 Cell: 719-342-5562

RETAC Council Meeting Minutes

Date: October 21, 2008

Location: Cheyenne County Ambulance, Station 2
400 W Highway 40/287
Kit Carson, CO 80825
719 962 3100

Attendance: See attached list

A quorum was present. Ted Foth, Council Chair, called the meeting to order at 1:00 PM

I. APPROVAL OF AGENDA

Ted presented the proposed agenda. Greg Griswold moved to accept the agenda as presented. Rob Handley seconded the motion. Motion passed.

II. APPROVAL OF JULY 15, 2008 MINUTES

Minutes were reviewed with Greg requesting spelling correction. Tim Dienst moved to accept the minutes as amended. Greg seconded the motion. Motion passed.

III. FINANCIAL REPORT

Kim Schallenberger, Regional Coordinator, presented documents reflecting the financial activity of the Regional office for July, August, and September 2008. Kim informed the Council that the usual spreadsheet depicting the financials as well as a Quick Books version were available for their review. Greg noted an error in the County Financial summary. Ted tasked Kim with making the appropriate corrections to the statements and forwarding them to the Council via email. Ted further instructed the Council to review the amended documents. Greg moved to accept the Council review of the financials via email. Sue Kern seconded the motion. Motion passed.

IV. CORRESPONDENCE

Kim indicated that there was no correspondence this quarter.

V. ANNOUNCEMENTS

No announcements from the Council or attendees this quarter.



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VI. REPORTS

A) Officers

Ted, Council Chair, spoke about the EMS Safety Conference held in Denver recently. He then informed the Council that Kim Schallenberger would be receiving the RETAC Coordinator of the Year award at the state EMS Conference in Keystone this November.

Tim, Council Vice Chair, no report at this time.

B) Regional Coordinator

Kim reminded the Council that officer elections will take place at the January 2009 meeting.

Kim spoke about a proposed EMS Director meeting that Ted, Tim, and he are working on. The focus of this meeting will be to provide technical assistance to ambulance service directors regarding financial issues at the agency level.

Kim reminded the Council that award winners at the regional Plains to Peaks Award program are moved on to the statewide competition. He is pleased to announce that Ted Foth will be receiving the EMT Intermediate of the Year award and Zane Nestor, Lincoln County Sheriff's Office, will be receiving the EMD Dispatcher of the Year award at the state EMS Conference in Keystone this November.

Kim provided an update on the Regional program set up to enhance training at the Level IV facilities provided by the Level II facilities.

Kim spoke briefly about the recent Plains to Peaks EMS/Trauma Conference committee meeting and their planning efforts for the 8th Annual Conference to be held April 25-26, 2009 in Burlington.

VII. OLD BUSINESS

A) State Council Report

Kim provided a copy of EMTS Section Chief Randy Kuykendall's report to SEMTAC as well as a copy of his notes from the meetings. Randy Kuykendall, EMTS Section Chief, was asked to provide an update on the National Scope of Practice model updates which were approved by the SEMTAC recently.



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Kim also informed the Council that Pikes Peak Regional Hospital in Woodland Park and St Francis Medical Center in Colorado Springs recently received their Level IV Trauma designations from the state health department.

B) Board of Health Rules

No update at this time.

C) Legislative Update

Randy Kuykendall congratulated staff from both new Level IV facilities on their recent trauma designations. He informed the Council that this brings the total number of designated facilities in the state to 70.

Randy spoke about the upcoming American College of Surgeons (ACS) Consultative Trauma Review which will be taking place May 17-20, 2009. He indicated that this review of the state's trauma system will provide valuable information to guide his office in the future. He asked all stakeholders in the system to participate in the review.

Randy informed the Council about potential legislation to increase the level of funding for the state office, Provider Grants program, and RETACs from \$1 per license plate to \$2. He explained the process and then stood for questions from the Council. Numerous questions from those in attendance were answered. Ted presented the Council with a draft letter of support for the legislation. After discussing the content of the draft letter, Gary Beedy moved to proceed with a letter of support. Greg seconded the motion. Motion passed. Ted tasked Kim with drafting a revised letter for the Council to be reviewed and approved via email. Ted informed Randy the letter of support would be at his office by December 1st.

D) State Provider Grant

Kim provided information about the upcoming state EMS Provider grant program. As the process moves to an electronic format, the state office has requested Regional hearing information and grant reviewer names so the information can be included with the grant program. The Plains to Peaks Regional Provider grant hearing will be:

March 12, 2009 10:00-12:00

Black Forest Fire/Rescue, Colorado Springs, CO

The following Council members volunteered to review the grants:

Sue Kern, Cheyenne County

Lynn Andersen, Chief Dave Ury, El Paso County

Ted Foth, Dave Gwyn, Kit Carson County

Rob Handley, Lincoln County

Tim Dienst, Teller County



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Randy Kuykendall provided information about funding for safety equipment on ambulances purchased through the Provider Grant process.

E) Regional Recruitment/Retention Provider Grant

Kim informed the Council that the Recruitment DVD was completed and had been provided to agencies statewide at the SEMTAC meeting. All in attendance also received copies and were able to request more.

F) Statewide RETAC Forum

Kim and Tim provided an update on the Forum they attended in Pueblo recently. The next Forum will take place November 12-13 in the Mile High RETAC.

G) Statewide Needs Assessment

Randy Kuykendall provided an update on the SNAP project. He informed the Council that the project is on hold at this time due to a hiring freeze by the state of Colorado. The Abaris group has been identified as the contractor for the project when it resumes.

VIII. NEW BUSINESS

A) 2009 Biennial Plan/Strategic Planning

Kim reminded the Council that a Biennial Plan is a required deliverable in the RETAC contract with the state of Colorado. This plan is due July 1, 2009. Kim provided some history on the process for developing the past biennial plans and then asked the Council to consider a strategic planning meeting prior to the next quarterly Council meeting to review the accomplishments of the Region and to develop goals for the 2009 Biennial Plan. Kim suggested that each of the Council members invite someone from outside the Council to attend this meeting in an effort to gather additional input from Regional stakeholders. By consensus, the Council agreed with the idea. The meeting will be held in Lincoln County on January 20 from 10:00-1:00.

B) Ambulance Service Coverage

Kim informed the Council that a potential problem in another RETAC was discussed at the statewide RETAC Forum in Pueblo. Based on that discussion, Tim and Kim researched information about the issue in the Plains to Peaks Region. Kim presented their findings to the Council. Discussion about the findings occurred.



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C) FY09 Regional Provider Grant/Injury Prevention

Kim provided an update on the progress of this grant. He indicated that each County had been tasked with recruiting volunteers for the training. The potential date for the training will be February 2009.

D) Roundtable Discussion

John Gentzel requested an update on the County Support funding and any meetings with County Commissioners. Ted provided that update. John also informed the Council that the Penrose-St Francis Trauma Department had hired two new staff and offered his help with any issues at the Level IV facilities.

Lynn Andersen informed the Council that the Memorial Trauma Department had also hired a new staff member and she echoed John's comments about technical assistance.

Ted Foth spoke about the new addition to the Kit Carson County Memorial Hospital. He further noted that the facility will be losing one provider but are potentially gaining two.

Sue Kern spoke about the Trauma Directors Conference in Wyoming.

Tim Dienst welcomed Jackie Bingen from Pikes Peak Regional Hospital. The Council discussed amending the Intergovernmental Agreement to include a representative from the facility. Ted and Kim will work together to begin this process.

Other attendees had no additional information at this time.

IX. ADJOURNMENT

With nothing further to discuss, Ted adjourned the meeting at 3:35 PM.
The next meeting of the Plains to Peaks RETAC will be January 20, 2009 in Lincoln County.

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RE: Addendum to October 21, 2008 minutes of the Plains to Peaks RETAC meeting.

Item #1: Correction to Financial Report

The draft minutes of the October 21, 2008 meeting state: "Kim Schallenberger, Regional Coordinator, presented documents reflecting the financial activity of the Regional office for July, August, and September 2008. Kim informed the Council that the usual spreadsheet depicting the financials as well as a Quick Books version were available for their review. Greg noted an error in the County Financial summary. Ted tasked Kim with making the appropriate corrections to the statements and forwarding them to the Council via email. Ted further instructed the Council to review the amended documents. Greg moved to accept the Council review of the financials via email. Sue Kern seconded the motion. Motion passed."

A corrected financial document was provided to the Council members present at the meeting via email on October 22, 2008. By November 3, 2008, the following Council members responded via email with a vote to accept the document: Sue Kern, Kandi Kuper, Gary Beedy, and Greg Griswold. No response from the other Council members assumes a vote to accept the document.

Item #2: Legislative Support Letter

The draft minutes of the October 21, 2008 meeting state: "...After discussing the content of the draft letter, Gary Beedy moved to proceed with a letter of support. Greg seconded the motion. Motion passed. Ted tasked Kim with drafting a revised letter for the Council to be reviewed and approved via email. Ted informed Randy the letter of support would be at his office by December 1st."

A draft letter of support for the legislation was provided to the Council members via email on October 24, 2008. By November 3, 2008, the following Council members responded via email with a vote to accept the document: Sue Kern, John Gentzel, Lynn Andersen, Dave Gwyn, Gary Beedy, Rob Handley, Greg Griswold, and Tim Dienst. No response from the other Council members assumes a vote to accept the document.

By direction of the Council Chair, Ted Foth, this addendum will be added to the draft minutes for review at the next Council meeting.