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RETAC Council Meeting Minutes

Date: April 15, 2014

Location: Cheyenne County Ambulance Service Station 1
155 W 1st South
Cheyenne Wells, CO 80810

Attendance: See attached list

A quorum was present. Rob Handley, Council Chair, called the meeting to order at 1:00 PM

I. APPROVAL OF AGENDA

Kim Schallenberger, Regional Coordinator, presented the proposed agenda. Ted Foth moved to accept the agenda as presented. Sandra Jewell-Shearer seconded the motion. Motion passed.

II. APPROVAL OF JANUARY 21, 2014 MINUTES

Minutes were reviewed by those present. Tim moved to accept the minutes as presented. Lynn Andersen seconded the motion. Motion passed.

III. FINANCIAL REPORT

Kim presented documents reflecting the financial activity of the Regional office for January, February, and March 2014. Ted moved to accept the financial report as presented. Tim seconded the motion. Motion passed.

Kim provided the Council with a document showing the various purchases made by each County using their designated funds during the past quarter and a summary of the past twelve months.

Kim reminded the Council about the FY14 Supplemental Funding provided as a grant through the EMTS Section. Kim explained that 50% of the funds would be used at the local level and split evenly among the five counties. He provided a summary about the local efforts to utilize the funds for the most appropriate purpose. Kim further provided an update on the 50% of the funds which were to be used at the Regional level for Recruitment and Retention, Education, and Leadership training.

IV. CORRESPONDENCE

Kim presented a letter of resignation from the RETAC from Sue Kern, Cheyenne County Pre-hospital representative. Jeff Little has been appointed by the Cheyenne County Commissioners



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to replace Sue. The Council took a few minutes to thank Sue for her dedication to Cheyenne County and the RETAC over the years.

Kim presented a second letter from Imad Karaki, El Paso County Local Government representative. The letter indicated that Jim Reid would be the primary proxy for Imad and Sandra Jewell-Shearer would be the secondary proxy.

V. ANNOUNCEMENTS

Kim provided a brochure for the “Difficult Airway Course” to be held in Fountain on June 10-11, 2014. This is being funded with the FY14 Supplemental Grant.

VI. REPORTS

A) Officers

All officers indicated any reports were within the approved agenda.

B) Regional Coordinator

Kim indicated that most of his activities would be covered within the agenda. He also noted that much of his time has been used to ensure that the FY14 Supplemental Funding is used effectively and on time.

Kim spoke about the Consultative Visit requested by the Cheyenne County BoCC and provided through the RETAC by the EMTS Branch of CDPHE. The review was conducted in February 2014 and the final report out will be given to stakeholders on April 29, 2014 in Cheyenne Wells.

Kim also provided an update on the status of Medical Direction in the Region. Many agencies have made their decisions and are moving forward. Kim commended both Memorial Hospital-UCH and Penrose-St Francis Health Services for stepping up their EMS and Medical Direction services to meet the needs of the agencies.

VII. OLD BUSINESS

A) State Council Report

Kim provided two documents. The first was his notes from the most recent SEMTAC meeting. The second was the EMTS Section quarterly report of activities within the section. Kim encouraged all stakeholders to review the report. Kim further noted that numerous members of the Council had attended the SEMTAC meetings and encouraged others to participate if possible.



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B) Board of Health Rules

Kim provided an update on rules going before the Board of Health. This includes the volume criteria for Level I Trauma Centers and the new rules for Critical Care Paramedic.

C) Legislative Update

Kim provided an email from EMSAC regarding current legislative topics for this session.

Tim spoke at length about federal legislation known as the EMS Field Bill and other issues. There were several handouts with valuable information about the topics. Tim encouraged all in attendance to support the legislation and to contact their representatives. Kim was tasked with writing the Colorado legislators on behalf of the RETAC.

D) State Provider Grant

Kim thanked those RETAC members who participated in the Regional grant hearing. He noted that the SEMTAC review of the provider grants would be held May 15-16, 2014 in Denver.

Kim spoke about efforts by five RETACs to write statewide consolidated grants. The Plains to Peaks RETAC was responsible for the Physio Control equipment grant. Kim explained that he discussed the effects of this grant with Cheyenne County. He thanked Cheyenne County for their support of this large grant as it will benefit agencies from across Colorado including numerous agencies in the Plains to Peaks RETAC.

E) Statewide RETAC Forum

Kim noted that he and Rob continue to attend the quarterly forums. Recent topics have included Consolidated Grant efforts and continued work on a revised Biennial Plan format.

The next RETAC forum will be June 4-5, 2014 in Crested Butte.

F) Pediatric Issues

Lynn noted that she is no longer an employee of Children's Hospital Colorado. She wondered if there should be a new representative on the Council or if the pediatric topic could be adequately covered by all members. After discussion, the Council agreed to leave Pediatric Issues as a standing agenda item.



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G) Drive Smart Colorado, CDOT Grant

Kim noted Drive Smart Colorado continues to meet the deliverables within the CDOT Occupant Safety grant. He indicated that the contractor is working closely with local stakeholders to maintain strong coalitions supporting traffic safety.

H) Regional CQI Committee

Kim provided an update on the work of the Regional committee. He explained that the contractor, Jeremiah Ahrens, was working closely with Image Trend and the agencies to obtain quality data for the CQI Committee. Efforts to collect data from non-transport services is underway with a Regional database being created online. The committee has a couple vacancies that will need to be filled by the other members.

With recent changes in medical direction across the Region, the current Co-Regional Medical Directors will be leaving their positions. The CQI Committee asked that the RETAC approach the two major health systems to request that they each appoint one person to fill those positions. Tim made a motion to have Kim contact Memorial Hospital-UCH and Penrose-St Francis Health Services to request they each appoint one physician to fill the Co-Regional Medical Director positions. Ted seconded the motion. Motion passed.

VIII. NEW BUSINESS

A) Regional Medical Direction

Kim provided additional information about changes with Medical Direction for agencies across the Region. Many agencies have filled their needs while others continue to work toward that goal. Kim stated that while change has been a challenge, the final product will be very good. Tim echoed those thoughts.

B) El Paso County Ambulance coverage

Kim provided an update on the ambulance issues in El Paso County. The city of Colorado Springs entered into a new contract on April 1, 2014 with American Medical Response. El Paso County and the city of Fountain are in the process of forming an intergovernmental agreement to which the various fire districts can then join. AMR was asked to continue the current contract for an additional 90 days while the details are being worked out.

(C) FY15 RETAC Budget

Kim and Rob presented a draft budget proposal for FY15. The proposal is based on historical data and projections from Kim's experience. After discussion, Pat Ward made a motion to add a



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“Transfer from Reserves” line item under Revenues, to increase coordinator benefits to \$22,000.00, and to increase coordinator salary by 3% or \$1506.36. Motion seconded by Ted Foth. Motion passed.

Tim Dienst made a motion to move \$3809.06 from the reserved funds into “Transfer from Reserves” line item in order to balance the budget. Motion seconded by Ted Foth. Motion passed.

IX. ADJOURNMENT

With nothing further to discuss, Rob adjourned the meeting at 1520.

The next meeting of the Plains to Peaks RETAC will be July 15, 2014 in Teller County.

Kim E Schallenberger, Regional Coordinator