



## RETAC Council Meeting Minutes

**Date:** April 20, 2010

**Location:** Kit Carson County Ambulance Service  
257 15<sup>th</sup> Street  
Burlington, CO 80807

**Attendance:** See attached list

A quorum was not present. Ted Foth, Council Chair, called the meeting to order at 1:02 PM

### **I. APPROVAL OF AGENDA**

With no quorum available, the agenda was neither amended nor approved.

### **II. APPROVAL OF January 19, 2010 MINUTES**

Minutes were reviewed by those present. With no quorum available, the minutes were tabled until the next meeting.

### **III. FINANCIAL REPORT**

Kim Schallenberger, Regional Coordinator, presented documents reflecting the financial activity of the Regional office for January, February, and March 2010. With no quorum available, the financial report was tabled until the next meeting.

Kim provided the Council with a document showing the various purchases made by each County using their designated funds during the past quarter and a summary of the past twelve months. This information will continue to be made available for the Councils review on a quarterly basis.

### **IV. CORRESPONDENCE**

No correspondence.

### **V. ANNOUNCEMENTS**

Kim Schallenberger, Regional Coordinator, reminded those present about the upcoming Plains to Peaks EMS/Trauma Conference on May 1-2, 2010.



## **VI. REPORTS**

### A) Officers

No Reports from the officers at this time.

### B) Regional Coordinator

Kim updated the Council by stating that during the past quarter most of his time has been taken used preparing for the upcoming Conference, assisting with the CDOT grant, and completing the FY10 Regional Provider grants.

Kim provided a copy of the Standardized Regional Needs Assessment Project conducted by The Abaris Group in late 2009. He encouraged the members to review the document and to keep the suggestions from the assessment in mind when preparing for the next Regional Biennial Plan that is due on July 1, 2011.

## **VII. OLD BUSINESS**

### A) State Council Report

Kim informed the Council that the last SEMTAC meeting was held on April 7-8 in Denver. He reminded them that his notes from the meeting had been sent out via email. Kim reviewed some of the highlights from the meetings.

Kim provided a copy of the SEMTAC approved Prehospital Trauma Triage Algorithm Guideline dated 4/7/10. He reminded the Council that once approved by the Board of Health, the Region must determine what the destination guidelines will be based on the algorithm.

Kim and Ted both spoke about the discussions regarding an update to the Regional Biennial Plan template and the request by all eleven RETACs for an additional \$20,000 in funding for FY11. The SEMTAC approved the request for the additional funds and the request will now move forward within the EMTS Section and the Health Department administration. No decision will be known until sometime in May or June. There will be four meetings scheduled to discuss changes to the Biennial Plan template yet this fiscal year.

### B) Board of Health Rules

Kim noted that the Trauma Triage Guideline will be heard by the Board of Health soon. He also provided a copy of the recently BOH approved rules pertaining to CPR Directives. Kim led a short discussion about the process for these new rules and the training that will be forthcoming



# Plains to Peaks

*Emergency Medical & Trauma Service Region*



**Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825**  
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from the EMTS Section to assist prehospital providers in understanding and implementing the rules.

## C) Legislative Update

Kim spoke briefly about HB1260 which moves the oversight of EMT Scope of Practice and Medical Directors to the EMTS Section and the financial impact on the Provider Grant fund. Gary Beedy and Kim both spoke about some citizen initiatives that could have significant impact on the fire district, counties, and all vehicle license plate fees.

## D) State Provider Grant

Kim provided a brief update on the progress of FY10 Cycle I and Cycle II grants.

Kim noted that the Regional grant request in FY11 for Pediatric Equipment is still pending with the Grant review to occur in May. He provided information about the new process for Education Grant requests starting on July 1, 2010.

## E) Statewide RETAC Forum

Kim and Ted spoke briefly about the recent Forum held in Montrose. Kim noted that the next Forum will be held in Lamar in June.

## F) Pediatric Issues

Lynn Andersen was not in attendance so no update was available.

## G) Drive Smart Colorado, CDOT Grant

Kim spoke about the progress that the contractor is making with the Occupant Safety grant. Other members of the Council also spoke to express that Drive Smart was doing a good job at this time.

## H) Plains to Peaks Spring Conference, May 1-2

Kim spoke about the upcoming conference and invited all to attend and see the good work being done by all stakeholders involved.



## VIII. NEW BUSINESS

### A) FY11 Budget

Kim and Ted presented a document reflecting the work of the budget committee conducted after the Regional grant hearing at Black Forest Fire/Rescue. They explained some of the line items and the effect that the potential additional funding would have on the budget. With no quorum, the issue was tabled. Ted asked the Council if an email vote on the topic was agreeable and by consensus they agreed. Ted will forward the proposed budget to all Council members for their review and approval.

### B) Regional IGA

Kim provided some notes from the special meeting held in Limon to discuss potential changes to the Regional Intergovernmental Agreement. The proposed changes were reflected in the document. With no quorum present, Ted will forward the proposed IGA to all Council members for their review and approval.

### C) Other

Darcy Janssen spoke about a grant which will provide AED to the organized Medical Reserve Corps in Cheyenne, El Paso, Kit Carson, and Teller Counties. After discussion, the Council advised her to accept any equipment offered by the grant.

### D) Roundtable Discussion

Mark Morrison, Lincoln Community Hospital, noted that they will again be hosting their EMS Appreciation day on May 22 at the Lincoln County Fairgrounds. This will include a Triage Exercise.

Gary Beedy, Lincoln County Commissioner, spoke about highway construction on US 40/287 and US 24 that will affect all stakeholders in the area.

Patty Baxter, El Paso County Emergency Manager, spoke about the full scale exercise planned at Hanover High School on June 5.

Tobi Blanchard, Pikes Peak MMRS, updated the group on the proposed use of the 500 bed cache located in El Paso County.

Bonnie King, Penrose-St Francis Health Services, spoke about two events they are conducting in the Falcon area for the local high school. She also noted that Dr Roger Nagy and she will be providing an in-service at Keefe Memorial Hospital on May 5.



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Sue Kern, Cheyenne County Ambulance Service, stated that Keefe Memorial Hospital will be hosting Hospital Week the first week of May.

Darcy Janssen, Kit Carson & Cheyenne County Emergency Manager, spoke about an exercise conducted at Keefe Memorial Hospital recently. She also noted the first tornado of the season occurred in Kit Carson County.

Ted Foth, Kit Carson County Ambulance Service, spoke about a demonstration at the Wind Farm north of Burlington showing how the crews would assist a victim injured in one of the windmill towers.

No other comments from those in attendance.

## **IX. ADJOURNMENT**

With nothing further to discuss, Ted adjourned the meeting at 2:30 PM.  
The next meeting of the Plains to Peaks RETAC will be July 20, 2010 in Teller County.

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Kim E Schallenberger, Regional Coordinator