



RETAC Council Meeting Minutes

Date: July 20, 2010

Location: Pikes Peak Regional Hospital
16420 W Highway 24
Woodland Park, CO 80863

Attendance: See attached list

A quorum was present. Ted Foth, Council Chair, called the meeting to order at 1:00 PM

I. APPROVAL OF AGENDA

Candy Shoemaker moved to accept the agenda as presented. Gary Beedy seconded the motion. Motion passed.

II. APPROVAL OF 1/19/10 MINUTES & 4/20/10 NOTES

Minutes were reviewed by those present. Ted requested that the minutes be handled separately. Gary moved to accept the 1/19/10 minutes as presented. Chief Dave Ury seconded the motion. Motion passed. As no quorum was present for the 4/20/10 meeting, the notes were reviewed and accepted by consensus.

III. FINANCIAL REPORT

Kim Schallenberger, Regional Coordinator, presented documents reflecting the financial activity of the Regional office for January, February, and March 2010. Gary moved to accept the financial report as presented. Vicki Cox seconded the motion. Motion passed. Kim presented documents reflecting the financial activity of the Regional office for April, May, and June 2010. Gary moved to accept the financial report as presented. Vicki Cox seconded the motion. Motion passed.

Kim provided the Council with a document showing the various purchases made by each County using their designated funds during the past quarter and a summary of the past twelve months.

Kim and Ted presented a draft document from K Financial, Inc. This was the contractor hired by the EMTS Section to review financial processes for all eleven RETACs. Discussion about recommendations by the auditor was held and by consensus the Executive Committee was tasked with meeting to review ways to accomplish some of the suggestions. Those suggestions will be presented to the full Council at the next meeting.



Plains to Peaks

Emergency Medical & Trauma Service Region



Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825
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IV. CORRESPONDENCE

No correspondence.

V. ANNOUNCEMENTS

Kim provided a press release from the National EMS Memorial Service and gave a report on the recent event.

Kim provided a handout regarding the 3rd Annual EMS Safety Summit to be held in October. He informed the group that two scholarships are being offered by the EMTS Section per RETAC. Kim was tasked with getting the information out to all transport services in the Region offering the opportunity. Requests for the scholarship must be back to the RETAC office by August 31st. If more than two agencies make the request, a random drawing will be held to award the scholarships.

VI. REPORTS

A) Officers

No Reports from the officers at this time.

B) Regional Coordinator

Kim informed the Council that most of his activities during the past quarter would be covered during the agenda. He provided information about the Emergency Preparedness Division funding of \$10K for FY11 and some ideas about ways to utilize the funds. Ted asked that any other suggestions be forwarded to Kim as soon as possible.

VII. OLD BUSINESS

A) State Council Report

Kim informed the Council that the last SEMTAC meeting was held on July 7-8 in Denver. He reminded them that his notes from the meeting had been sent out via email. Kim reviewed some of the highlights from the meetings.

Kim spoke about an upcoming EMTS Section Town Hall meeting scheduled for August 4th in Lakewood regarding the changes that will be occurring due to the recent changes which have moved oversight of Medical Directors and the EMT Scope of Practice into the EMTS Section.

Kim provided and spoke about additional handouts including the EMTS Section Chief's report, the new Emergency Medical Practice Advisory Council, and EMTS Consultative Visit program.



Kim addressed two documents which included information about \$1M in unobligated funding from the Provider Grant program for FY11. He gave a brief description of several projects approved by the SEMTAC which will reduce this fund and asked the Council for guidance about potential funding for Regional Medical Direction. Kim and Ted will closely monitor the issue and report back to the Council as potential decisions are pending.

B) Board of Health Rules

Kim once again provided a copy of the BOH approved Pre-hospital Trauma Triage Algorithm Guideline dated 4/7/10. Kim was tasked with working with each County to gather the most appropriate information for their areas to include on the document. This research will be brought to the full Council in October for discussion and potential approval.

C) Legislative Update

Kim spoke briefly three items on the November ballot that could affect special districts, Counties, and other entities.

D) State Provider Grant

Kim provided a brief update on the progress of FY10 Cycle I and Cycle II grants.

Kim gave some information regarding the results of the FY11 grant process and an update on the Regional Provider Grant for Pediatric Equipment.

Kim spoke about the new process for education grants through the program called CREATE. He strongly encouraged agencies and especially facilities to consider this funding mechanism for their trauma education.

E) Statewide RETAC Forum

Kim and Ted spoke briefly about the recent Forum held in Lamar. Kim provided a handout from the CARES Foundation and spoke about an effort to include a new drug on the approved list. Kim noted that the next Forum will be held in Colorado Springs in September.

F) Pediatric Issues

Bart Bachura indicated there were no current issues.



G) Drive Smart Colorado, CDOT Grant

Maile Gray and Kelli Jones provided an update on the progress of the CDOT Occupant Safety grant. This included a preview of the FY12 grant application and the inclusion of El Paso and Teller Counties into the funding stream.

VIII. NEW BUSINESS

A) Teleconferencing Options

Kim requested some guidance from the Council about potential teleconferencing options that the Region might consider for future meetings to mitigate the distances required for meetings. Patty Baxter suggested that the Region might consider working with Tobi Blanchard at MMRS. MMRS has already purchased the necessary equipment and Patty felt that a cooperative arrangement might be possible. Kim will contact Tobi.

B) New Vehicle

Kim provided one quote he obtained for the replacement of the Regional vehicle. After discussion, Kim was tasked with researching two other options and providing a comparison to the Council.

C) Update on Regional Goals

Kim updated the Council on the current status of the 2009 Regional Goals. Suggestions were offered by the Council and Kim was provided with additional direction.

D) Other

Kim provided a handout from Nancy Bogenhagen. Nancy had requested the Cheyenne County attorney to review the proposed changes to the Regional Intergovernmental Agreement and to make recommendations. Kim will integrate the suggestions into the document and will provide the next draft to the Council.

E) Roundtable Discussion

Bonnie King, Penrose-St Francis, provided a card with the new Merit/Trauma Team Activation process at Penrose Main.

Candy Shoemaker, SW Teller County EMS, noted that there will be a Biker Rally in Cripple Creek August 19-21.



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Patty Baxter, El Paso County Emergency Manager, spoke about plans to update the El Paso County MCI Plan and Field Guide.

No other comments from those in attendance.

IX. ADJOURNMENT

With nothing further to discuss, Ted adjourned the meeting at 3:25 PM.
The next meeting of the Plains to Peaks RETAC will be October 19, 2010 in Cheyenne County.

Kim E Schallenberger, Regional Coordinator