



## RETAC Council Meeting Minutes

**Date:** July 16, 2013

**Location:** Northeast Teller County FPD  
1010 Evergreen Heights Drive  
Woodland Park, CO 80863

**Attendance:** See attached list

A quorum was present. Rob Handley, Council Chair, called the meeting to order at 1:03 PM

### I. APPROVAL OF AGENDA

Kim Schallenger, Regional Coordinator, presented the proposed agenda. Jody Wallace moved to accept the agenda as presented. Tim Dienst seconded the motion. Motion passed.

### II. APPROVAL OF May 9, 2013 MINUTES

Minutes were reviewed by those present. Ted Foth moved to accept the minutes as presented. Tim seconded the motion. Motion passed.

### III. FINANCIAL REPORT

Kim presented documents reflecting the financial activity of the Regional office for April, May, and June 2013. Kim answered any questions. Tim moved to accept the financial report as presented. Candy Shoemaker seconded the motion. Motion passed.

Kim provided the Council with a document showing the various purchases made by each County using their designated funds during the past quarter and a summary of the past twelve months.

### IV. CORRESPONDENCE

Kim presented a letter from Lamar Fire Chief Marshall Cook requesting to borrow the Life Safety Trailer for an event in September 2013. Tim moved to allow Chief Cook to borrow the Life Safety Trailer after receiving training and with the understanding that Lamar Fire Department will pick up and return the Life Safety Trailer. Jody seconded the motion. Motion passed.



**V. ANNOUNCEMENTS**

No announcements at this time.

**VI. REPORTS**

A) Officers

Judi thanked the RETAC for the scholarship to attend the Breckenridge conference. Tim and Rob indicated they would speak later during the agenda.

B) Regional Coordinator

Kim indicated that most of his activities would be covered within the agenda. He did update the Council on the progress with Stryker to develop a Regional maintenance agreement for the cots and stair chairs owned by numerous agencies in the Region. Kim also spoke about efforts to do a Regional ambulance base rate survey. Tim agreed to assist with the effort. Lastly, Kim spoke about a meeting he had with Dr. Judith Bock from UCCS regarding the Peer Support program offered by the Trauma, Health and Hazards Center. He will keep the Council informed about all three projects.

**VII. OLD BUSINESS**

A) State Council Report

Kim indicated that the next SEMTAC meeting will be held July 24-25, 2013 in Denver. Kim noted that there are several new SEMTAC members and he spoke about the need to recruit a representative from the Plains to Peaks RETAC. Kim noted that recent legislation had prompted work by the EMTS section to develop STEMI and STROKE committees and a Critical Care Paramedic curriculum and level. Tim provided information about the Community Paramedic effort happening across the state and the status of work from the EMTS office on the subject. Tim also informed those present about the Chiefs, Managers, and Directors group under EMSAC and their efforts to be a voice for EMS in the state. Tim encouraged all in attendance to attend the meetings and become involved in the group.

B) Board of Health Rules

Rob noted that the Chapter 2 rules regarding scope of practice have been modified and he encouraged all stakeholders to review those changes.



### C) Legislative Update

Tim spoke about potential legislation for next session which would provide CQI Peer Protection for EMS providers similar to that afforded to physicians and DORA regulated groups. Kim then read a letter from the Denver Metro EMS Medical Directors requesting support from the RETAC for this project. After discussion, Candy moved to write a letter of support for the EMS Peer Protection effort and provide that letter to the Denver Metro EMS Medical Directors. Tim seconded the motion. Motion passed.

Tim went on to speak about the “EMS Field Bill” being proposed at the national level. This legislation would provide a “home” for emergency medical services in the department of Health and Human Services. It would also attempt to provide standardization of EMS nationally along with supporting options for reimbursement of services. Tim noted that there is another effort by the National EMS Chiefs association to propose similar but different legislation which would provide a “home” for emergency medical services in the Department of Homeland Security. Tim spoke about both options and offered to provide information to all stakeholders. Tim will get the information to Kim who will then forward it on to everyone. Rob thanked Tim for attempting to keep the group up to date with changes coming to the industry through health care reform.

### D) State Provider Grant

Kim informed the group that the FY14 EMTS Provider grant awards have been made public and many agencies will be receiving their purchase orders soon. Kim noted that the Regional Equipment grant, the Regional Medical Direction grant, and the System Improvement grant for a Consultative Visit were approved for funding. The Regional research grant was not funded.

Kim then provided and explained several documents showing the scoring and awards for EMTS Provider grants both regionally and statewide over the past several years.

### E) Statewide RETAC Forum

Kim provided an update on the most recent Forum. This meeting included discussions about Community Paramedicine, state EMS data, and EMSsystems. Tobi Blanchard offered additional information about EMSsystems and WebEOC and the changes coming to these programs at the state level.

### F) Pediatric Issues

Kim read an email from Elizabeth Spradlin, Trauma Nurse Coordinator for The Children’s Hospital at Memorial Hospital. She and Lynn Andersen wanted all to be aware of the EMS for Children website which is now available at [www.emscolorado.org](http://www.emscolorado.org)



G) Drive Smart Colorado, CDOT Grant

Kim provided a brief update on the work being done by Drive Smart Colorado as the contractor for the CDOT Occupant Safety grant. The FY14 CDOT grant was awarded once again to the Plains to Peaks RETAC. Kim also noted that he and the contractor underwent an audit from CDOT regarding the grants and passed with no issues.

H) Regional CQI Committee

Kim provided an update on the work of the Regional committee. He informed those present that efforts to work with the state data have been frustrating. There are many records being submitted by agencies from across the state into the ImageTrend database but the value of the data is suspect as the different software programs are not communicating as hoped. Kim said the CQI Committee will continue to work with the information available and he suggested that this year's funding may be used to hire a contractor to work specifically on the project.

**VIII. NEW BUSINESS**

A) RETAC IGA

Kim updated the group on the effort to obtain signatures for the proposed IGA. This is being done in conjunction with the presentation of the Regional Biennial Plan to each set of County Commissioners. Kim and Tim met with Teller County recently and they agreed to sign the document soon. Kim and County representatives will begin scheduling meetings with the other Boards of County Commissioners to present the plan and request signatures for the IGA.

B) FY14 Regional Biennial Plan

Kim reminded the Council that they approved the FY14 Regional Biennial Plan via email earlier this quarter. The approved plan was provided to the state EMTS office on time and will be reviewed for "adequacy" by the Public Policy and Finance committee of SEMTAC next week. Kim again noted that the document will be presented to all sets of Commissioners over the next month.

C) RETAC Fiscal Agent

Rob spoke to the Council about recent concerns regarding the working relationship with Cheyenne County as the fiscal agent for the RETAC. Council members who were present during the formation of the RETAC helped to provide some background for the discussion. Kim provided information about his relationship with the fiscal agent and his perceived benefit to the RETAC with the relationship. By consensus, the Council decided to have the Executive Council



meet with the Cheyenne County BoCC in an effort to resolve any issues. Kim was tasked with setting up the meeting.

(D) Other

Kim asked the Council and those present for feedback on the recent RETAC Newsletter he developed. General responses were positive and he was encouraged to continue the project.

Kim took this time to inform the Council regarding the status of the El Paso County local government and pre-hospital representatives to the RETAC. Currently the pre-hospital position is vacant and the alternates who attended on behalf of the local government representative have moved on to other activities. Kim spoke about the process of recruiting a pre-hospital representative and the status of the appointment. The Council tasked Kim with contacting Imad Karaki, local government representative, to speak with him about the RETAC position.

(E) Roundtable Discussion

Sue Kern spoke about the current status of Keefe Memorial Hospital.

Roxie Devers informed the group that Cheyenne, Kit Carson, and Lincoln Counties will be converting to “Code Red” for E911 services.

Ted Foth informed the group that the Kit Carson County Fair is early this year. He also noted that the contractors will be breaking ground on a new building for the ambulance service sometime next week.

Mark Morrison stated that Lincoln Community Hospital will be hosting their Trauma re-review on August 12<sup>th</sup> for their Level IV designation.

Tobi Blanchard spoke about the next MCI Class being offered in Rush in the near future.

Jody Wallace noted that St Francis Medical Center will be hosting their Trauma review in September for their Level IV designation. Kim informed the group that Pikes Peak Regional Hospital will also be hosting their Level IV review at the same time.

Rob Handley spoke about the cooperative effort during the Black Forest Fire recently. This prompted a discussion regarding the most appropriate avenue for agencies to offer services during an event such as this fire. Kim will be sending information out in the near future to inform stakeholders as to the proper methods.



*Plains to Peaks*  
*Emergency Medical & Trauma Service Region*



---

**Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825**  
**Phone: 719-344 5584 Fax: 719-344 5585 Cell: 719-342-5562**

**IX. ADJOURNMENT**

With nothing further to discuss, Candy moved to adjourn the meeting at 1515. Jody seconded the motion. Motion passed.

The next meeting of the Plains to Peaks RETAC will be October 15, 2013 in Lincoln County.

---

Kim E Schallenberger, Regional Coordinator

DRAFT