



## RETAC Council Meeting Minutes

**Date:** October 15, 2019

**Location:** Penrose St Francis EMS Institute  
2222 N Nevada Ave; Suite 2010  
Colorado Springs, CO 80907

**Attendance:** See attached list

A quorum was present. Wendy Erickson, Council Vice Chair, called the meeting to order at 1:00 PM. The group recited the Pledge of Allegiance. Introductions from those in the room and on the phone.

### I. APPROVAL OF AGENDA

Wendy Erickson presented the proposed agenda. Elizabeth Spradlin moved to accept the agenda as presented. Nate Lenn seconded the motion. Motion passed.

### II. APPROVAL OF July 16, 2019 MINUTES

Minutes of the July 16, 2019 meeting were reviewed. Rayetta Addy moved to accept the minutes of July 16<sup>th</sup> as presented. Nate Lenn seconded the motion. Motion passed.

### III. FINANCIAL REPORT

Kim Schallenberger, Regional Coordinator, presented documents reflecting the financial activity of the regional office for July, August, and September 2019. Nate Lenn moved to accept the financial report as presented. Elizabeth Spradlin seconded the motion. Motion passed. Wendy Erickson and Rachel Smith abstained.

Kim Schallenberger provided the Council with a document showing the various purchases made by each County using their designated funds during the past quarter and a summary of the past twelve months.

### IV. CORRESPONDENCE

Kim indicated there was no correspondence during the last quarter.

### V. ANNOUNCEMENTS

No announcements from those in attendance

### VI. REPORTS

A) Officers

No Reports at this time.



B) Regional Coordinator

Kim Schallenberger, Regional Coordinator, informed the Council that many items would be covered during the regular agenda. He also provided a memo with the following topics and expanded on his work within each area:

- Contract Deliverables
- Education
- Advocacy
- Mental Health
- Statewide Meetings
- Awards
- Local Meetings
- Other

**VII. OLD BUSINESS**

A) State Council Report

Kim provided the Council with his notes from the recent SEMTAC meeting. Several topics were highlighted which included:

- Upcoming dates for SEMTAC meetings
- Changes approved by SEMTAC for the FY21 EMTS Provider Grant program
- Changes to the Trauma Chapters 1-4 and the ongoing timeline for the changes
- Tim Dienst is leading the Education Task Force to define the requirements for voluntary licensure for paramedics
- Lori Morgan, UC Health, was appointed to the Pediatric Emergency Care Committee
- Proposed changes for Level III trauma centers in the overall modification of Chapters 1-4

B) Board of Health Rules

Kim informed the group that the CPR rules had been out for public review and presented to the SEMTAC two meetings in a row. There were again some minor updates to the rules so they had to come back to SEMTAC for consideration. They were recommended for approval by SEMTAC and will now go before the Board of Health for review and approval.

Kim and Wendy spoke about the timeline for the Trauma Chapters 1-4. A draft version of all four chapters will come to SEMTAC in January with a final proposed version in April 2020. If approved at that time, they will go before the Board of Health in May 2020.

C) Legislative Update

There was no specific update on any current legislation.

D) State Provider Grant

Kim spoke about the EMTS Provider Grant



- FY20 EMTS Provider Grant
  - Purchase orders and contracts are slowly getting out to agencies
  - Need to remember to complete quarterly reports on time
  - Consideration by some stakeholders about how to mitigate the problems with getting purchase orders and contracts out in a more time manner
- FY21 EMTS Provider Grant
  - There will be no Incentive Category for FY21
  - Grant application will open online on December 15, 2019

Kim provided a document showing a summary of CREATE grant awards during September 2019.

E) Statewide RETAC Forum

Kim and Wendy spoke briefly about the September RETAC Forum. The next RETAC Forum will be held in Loveland in December.

F) Pediatric Issues

Kim asked Dr. Bob Kelly with Children's Hospital Colorado to provide some of his background and new role with Children's Hospital Colorado-Colorado Springs. The group welcomed him back to the community.

Kim also let the Council know that Children's Hospital Colorado has historically hosted a free two-day pediatric conference in Aurora. They have offered to split the conference over two locations and have one day in Colorado Springs. The group discussed potential options for the conference and thanked CHCO for the generous opportunity.

**VIII. NEW BUSINESS**

A) Trauma Patient Destination Guidelines

Kim reminded the group that the RETAC has the responsibility to approve local trauma patient destination guidelines. He indicated that the guidelines are developed at the local level with input from appropriate stakeholders and then reviewed and approved at the RETAC level.

The group then reviewed the proposed Trauma Destination Guidelines for El Paso County. It was noted that there was an omission in the adult destination for Mechanism of Injury criteria. After discussion, the group agreed that the document should return to the Medical Director Committee for confirmation that this was in fact an omission. A motion was made by Elizabeth Spradlin and seconded by Lana Martin to have the MDC review the issue and then bring the document back to the January meeting for approval. Motion passed.

The group then reviewed the proposed Trauma Destination Guidelines for Teller County. Again, it was noted that there was a spelling error on the document. At this point, Dr. Matt Angelidis was able to bring up both documents on his computer for the group to review. The omission on the El Paso Guidelines had



been corrected on his document already and he felt he could appropriately speak for the MDC that this was the correct verbiage.

Wendy Erickson asked Elizabeth Spradlin and Lana Martin if they would be willing to rescind their motion regarding the El Paso County Guidelines. They both agreed. Wendy asked the group to consider approving both documents with the appropriate edits. Elizabeth Spradlin made a motion to approve the El Paso County Trauma Destination Guidelines with the necessary edits to the adult Mechanism of Injury criteria. Lana Martin seconded the motion. Motion passed. Eric Murry made a motion to approve the Teller County Trauma Destination Guidelines with the necessary edits to correct the spelling error. Elizabeth Spradlin seconded the motion. Motion passed.

#### B) Potential Bylaw Change

Kim and Wendy provided a brief recap of the proposed bylaw changes. The first would remove the actual number of appointed Council members and replace it with language which would require the number to match the Intergovernmental Agreement. The second change would allow for the RETAC officers to hold their position for two-year terms. The chair and secretary/treasurer would be elected in odd numbered years and the vice-chair would be elected in even numbered years. By consensus, the Council agreed with the draft language. The proposed changes to the bylaws have been brought to the Council for review at both the July and October meetings. Eric Murray made a motion to accept the changes as presented. Nate Lenn seconded the motion. As this is a change to the bylaws, Wendy Erickson asked for a roll call vote. Kim queried each Council member individually for their vote. All Council members present voted to accept the proposed changes.

#### C) Roundtable

Commissioner Pat Ward thanked Kim for working closely with the new ambulance service director in Cheyenne County.

Jasmine Shea informed the group that the Colorado Trauma Network (CTN) continues to develop a legislative committee. They are considering potential legislation for the upcoming session and their primary goal is to bring forward funding to promote Stop The Bleed training in all schools.

Sue Richardson informed the group that the Penrose-St Francis Paramedic Academy has started a new cohort of 16 students.

No other additional comments from those present

### **IX. ADJOURNMENT**

With nothing further to discuss, Elizabeth moved to adjourn the meeting. Nate seconded the motion. Motion passed. Meeting adjourned at 1425.

The next meeting of the Plains to Peaks RETAC will be January 21, 2020 in Lincoln County.

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Kim E Schallenberger, Regional Coordinator