



### RETAC Council Meeting Minutes

**Date:** July 21, 2009  
**Location:** Florissant Fire Protection District  
2606 Highway 24, Florissant, CO 80816  
**Attendance:** See attached list

A quorum was present. Ted Foth, Council Chair, called the meeting to order at 1:02 PM

#### I. APPROVAL OF AGENDA

Ted presented the proposed agenda. Tim Dienst moved to accept the agenda as presented. Patty Baxter seconded the motion. Motion passed.

#### II. APPROVAL OF APRIL 21, 2009 MINUTES

Minutes were reviewed by those present. Chief Dave Ury moved to accept the minutes as presented. Patty seconded the motion. Motion passed.

#### III. FINANCIAL REPORT

Kim Schallenberger, Regional Coordinator, presented documents reflecting the financial activity of the Regional office for April, May, and June 2009. Tim moved to accept the financial report as presented. Candy Shoemaker seconded the motion. Motion passed.

Kim reported that he had researched the potential savings that could be realized by using the Wright Express fuel card. The information had been provided to the Council via email earlier in the quarter and approved. Kim noted that the card is working great and he has not found a station yet where it is not accepted.

Kim provided the Council with a document showing the various purchases made by each County using their designated funds during the past quarter. This information will continue to be made available for the Councils review.

#### IV. CORRESPONDENCE

None at this time.



# Plains to Peaks

*Emergency Medical & Trauma Service Region*



Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825  
Phone: 719-962-3200 Fax: 719-962-3200 Cell: 719-342-5562

## V. ANNOUNCEMENTS

None at this time.

## VI. REPORTS

### A) Officers

Ted Foth, Council Chair, indicated that his comments would be provided later in the agenda.

Tim Dienst, Council Vice Chair, thanked Kim for his efforts during the SB 09-002 campaign and at the discussions in Denver recently regarding the proposed expenditure of those funds. Kim thanked him for the recognition.

Mark Morrison, Council Treasurer, had no report at this time.

### B) Regional Coordinator

Kim provided information and a handout regarding several items of interest. He provided updates on the following projects: Regional FY09 Injury Prevention Grant, 8<sup>th</sup> Annual Plains to Peaks EMS/Trauma Conference, Colorado Rural Health Center Grant for EMT Recruitment, medical direction in the Region, and recent Trauma Facility reviews.

Kim informed the Council about a request from Kit Carson County Public Health to have access to the Plains to Peaks RETAC 800 Megahertz radio channel. After discussion, Kim was tasked with requesting additional information from Dawn James. He will then email the information to the Council and a decision regarding the request will be made.

Kim provided a brief history regarding a database of persons with special needs who reside in the East Central Colorado Council of Governments region. They have made a request that Cheyenne, Kit Carson, and Lincoln Counties provide \$50 each for door prizes to be given during each County fair. This is an effort to encourage persons to complete the information requested to complete the database. Kit Carson and Lincoln County representatives agreed with the request. Kim will contact the Cheyenne County representatives to request their consent. Kim will provide the requested funds to Judi Mitchek, NEAHR Regional Planner.

Kim and Ted both provided information about the 2<sup>nd</sup> Annual Safety Summit Conference sponsored by the EMTS Section and SEMTAC. The event will be held October 8-9, 2009 at the Embassy Suites in Loveland. Kim noted that the conference cost is free and that two motel rooms are being provided per RETAC to encourage rural agencies to attend. Kim was tasked with contacting the rural transport services to encourage them to attend and take advantage of the motel room benefit.



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Kim presented an email from Lynette Schick with CDPHE regarding training opportunities for HC Standard. After discussion, Kim was tasked with obtaining more information and reporting back to the Council via email.

## **VII. OLD BUSINESS**

### **A) State Council Report**

Kim provided an oral update on the recent SEMTAC meeting held in Denver July 8-9, 2009. Lynn Andersen and Tim also commented. Kim spoke about the American College of Surgeons Consultative Survey. He also provided a handout detailing the activity of the EMTS Section during the past quarter.

### **B) Board of Health Rules**

Kim reported on the passage of HB 1275 which provides for name based provisional background checks for prehospital providers. The EMTS Section is requesting an emergency rule making by the BOH to implement the new legislation.

### **C) Legislative Update**

Kim provided an update of SB 09-002. The recent passage of the legislation will require numerous changes in the Provider Grant program through the EMTS Section. Tim, Kim, and Candy attended the recent meetings which included the initial discussions about the new funds.

### **D) State Provider Grant**

Kim reported to the Council that 10 Regional agencies were successful in their grant requests for FY10 First Cycle receiving a total of \$71,430. He further noted that the two agencies that initially were not approved have since been approved due to the additional funding from SB 02. Kim provided an update on the Regional grant request for Power Cots and Stair Chairs that was also approved in the amount of \$57,046. He will be working with the cooperating agencies to complete this grant request as soon as possible.

Kim and Tim reported on the recent meeting they attended regarding the FY10 Second Cycle funding. They provided information about what agencies may apply, what they may apply for, and the timeline for the grant process. After discussion regarding potential Regional grant requests this cycle, Kim was tasked with working with the appropriate stakeholders to write a Regional grant request to include the following items: Ambulance Safety Equipment, Funding for the Regional EMS Conferences, and Funding for specific courses at the Level IV Trauma Facilities. Kim encouraged all agencies to consider applying and offered his assistance for any agency.



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Ted requested volunteers to review grants on October 20, 2009 from 0900-1200. Chief Ury offered Black Forest Fire Rescue as the location for the hearing. Kim will contact all volunteers to confirm their participation in the process.

## E) Statewide RETAC Forum

Ted and Kim provided an update on the recent Forum held in Steamboat Springs. Several decisions made during the meeting will be reflected in other items on this agenda.

Ted and Kim also updated the Council about the CDOT grant opportunity for Passenger Safety education in the rural parts of the Region. Kim informed the Council about a local vendor who he felt would be appropriate to contract with for this grant. Ken Morrison moved to contract with Drive Smart Colorado as the vendor for the Plains to Peaks RETAC. Tim seconded the motion. Motion passed.

## F) Statewide Needs Assessment

Kim updated the Council on the SNAP project and indicated that the Plains to Peaks Region will be undergoing their portion of the assessment during September and October. The timeline was moved up due to the additional funding made possible by SB 02. The EMTS Section has contracted with The Abaris Group to conduct the assessment. Kim reported that he has not been contacted by the contractor yet but expects to hear from them in the near future. Kim provided all in attendance with the BIS Assessment tool which will be used during the project. He will keep the Council informed with updates and encouraged them to review the document.

## G) CDPHE Emergency Preparedness Funding

Kim updated the Council on progress to complete the grant project. At this time, all aspects of the project are complete and the reimbursement has been received. Kim and Ted informed the Council that similar funding may be available again this year. During the RETAC Forum, the Regions decided to focus on Education and Training as the project area this year. Kim will continue to keep the Council informed as the project moves forward.

## H) Regional Intergovernmental Agreement proposed revision

Kim reminded the Council about the process of revising the Regional IGA to allow for the inclusion of a representative from Pikes Peak Regional Hospital. After the amended document had been signed by three Boards of County Commissioners, Tim noted that the dates included in the document were inappropriate and a further revision was required. Kim suggested that the BoCC could each approve via letter to approve the addition of PPRH. The Council agreed with this and tasked Kim with moving forward with the letter. In addition, the Council will begin the process for amending the IGA with updated wording. Tim and Kim were tasked with providing



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the Council with the proposed revisions and then beginning the process of requesting approval from each BoCC.

## **VIII. NEW BUSINESS**

### **A) 2009 Biennial Plan/Strategic Planning**

Kim provided those present with the final 2009 Plains to Peaks Regional Biennial Plan document. He reviewed the four goals included in the Plan and then requested each of the Council members to volunteer to participate on committees designed to complete each of the goals. Council members present volunteered for the committees and Ted appointed those not present to various committees. The committee membership is as follows:

Goal #1: Tim Dienst, Rob Handley, Candy Shoemaker, Chief Dave Ury

Goal #2: Kandi Kuper, Lynn Andersen, John Gentzel, Mark Morrison, Matt Hodges, Sue Kern

Goal #3: Ted Foth, Char Korrell, Gary Beedy, Tim Dienst

Goal #4: Patty Baxter, Nancy Bogenhagen, Ken Morrison, Ted Foth

### **B) Fall ALS Conference**

Kim reminded the Council about the Regional Conference Committee request to consider a second EMS/Trauma Conference to be held in the west end of the Region. Via email, the Council did approve the request and the committee has moved forward with planning for the second event. It will be held October 3, 2009 at Pikes Peak Community College. More information will be forthcoming.

### **C) Lincoln County**

Kim encouraged a brief discussion about recent meetings held in Lincoln County regarding the EMTS System locally. He offered to facilitate a review of their System by experts from outside the Region. After discussion, the Lincoln County representatives thanked Kim for the offer but indicated that processes are in place now to address any issues. Rob Handley spoke to the issues.

### **D) Roundtable Discussion**

Martha Hubbard, Teller County Public Health, informed those in attendance about the upcoming Public Health Ready Assessment.

Lisa Powell, El Paso County Public Health, spoke about H1N1 Planning that is taking place.

Kandi Kuper, Kit Carson County Memorial Hospital, spoke about their recent Trauma Review. She also indicated that a new physician will be joining the facility and one is leaving.



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Darcy Janssen, Kit Carson County OEM, reported that the Kit Carson County Surge Hospital trailer is now being operated by KCCMH. She spoke about recent public awareness education regarding H1N1. Darcy informed the Council that she will be attending a conference in Washington DC in early August.

Candy Shoemaker, SW Teller County EMS, reminded the Council that 24/7 gaming is now available in Cripple Creek. They are certainly seeing more visitors to the resort but their patient contacts have not increased. She indicated that many of the new visitors are younger than the usual gamers.

Tim Dienst, Ute Pass Regional Ambulance District, reported on the efforts in Teller County to implement a consolidated EMS radio frequency.

Chief Dave Ury, Black Forest Fire Rescue, informed the group that El Paso County is in the process of consolidating their PPRN 800 network with the state of Colorado network.

Ken Morrison, Lincoln County OEM, spoke briefly about the high cost of the 800 Megahertz radio system for their County.

Patty Baxter, El Paso County OEM, provided a brief update on the ambulance transport issue in Security FPD.

Lynn Andersen, Memorial Health System, reported that their state and ACS reviews were completed. She also spoke about injury prevention efforts regarding senior falls and abused infants.

Mark Morrison, Lincoln Community Hospital, spoke about their recent state Trauma review. He also indicated that they are hosting an ACLS class August 1-2, 2009. The agency is trying to sponsor two PALS instructors also.

Matt Hodges, Pikes Peak Regional Hospital, reported that the facility had just completed one review and are preparing for their state Trauma review.

No other comments from those in attendance.

## IX. ADJOURNMENT

With nothing further to discuss, Ted adjourned the meeting at 3:40 PM.  
The next meeting of the Plains to Peaks RETAC will be October 20, 2009 in El Paso County.

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Kim E Schallenberger, Regional Coordinator

		Plains to Peaks RETAC		
		Meeting Attendance Summary 2009		
		1/20/2009	4/21/2009	7/21/2009
Cheyenne County Local Govt				
	Nancy Bogenhagen	X	X	
Cheyenne County Prehospital				
	Sue Kern	X	X	
El Paso County Local Govt				
	Imad Karaki			
	Patty Baxter		X	X
	Bob Demetry			X
El Paso County Prehospital				
	Chief David Ury		X	X
Kit Carson County Local Govt				
	Darcy Janssen		X	X
	Dave Gwyn, Alt			
Kit Carson County Prehospital				
	Ted Foth	X	X	X
Lincoln County Local Govt				
	Gary Beedy	X	X	
	Roxie Devers, Alt		X	
	Ken Morrison, Alt	X		X
Lincoln County Prehospital				
	Rob Handley	X		X
Teller County Local Govt				
	Greg Griswold			
	Tim Dienst, Alt	X		X
Teller County Prehospital				
	Candy Shoemaker	X		X
Keefe Memorial Hospital				
	Charlene Korrell		X	
Memorial Hospital				
	Lynn Andersen	X		X
	Bart Bachura, Alt	X		X
Penrose/St Francis Health Services				
	John Gentzel	X	X	
	Chris Hildebrandt, Alt	X		
	Jody Wallace, Alt			
Kit Carson County Mem Hospital				
	Kandi Kuper	X	X	X
	Vicki Cox, Alt			
Lincoln Community Hospital				
	Mark Morrison	X		X
1/20/2009	Meet held at Limon Community Center in Lincoln County			
4/21/2009	Meet held at KCCAS in Kit Carson County			
7/21/2009	Meet held at Florissant FPD in Teller County			
	Bonnie Mitchell, Penrose-St Francis			Matt Hodges, PPRH
	Bob Demetry, El Paso County EBMS			Martha Hubbard, Teller County PH
	Helen Rogers, EPCDHE			Dave Hansher, UPRAD
	Lisa Powell, EPCDHE			Tobi Blanchard, Pikes Peak MMRS
	Ed Breece, CS OEM			Lisa Powell, El Paso County PH
	John Shaheen, PPRH			
	Patty Baxter, El Paso OEM			
	Tonda Scott, Lincoln County PH			