



## RETAC Council Meeting Minutes

**Date:** July 19, 2011

**Location:** Northeast Teller County FPD  
1010 Evergreen Heights  
Woodland Park, CO 80866

**Attendance:** See attached list

A quorum was present. Rob Handley, Council Chair, called the meeting to order at 1:00 PM

### **I. APPROVAL OF AGENDA**

Tim Dienst moved to accept the agenda as presented. Candy Shoemaker seconded the motion. Motion passed.

### **II. APPROVAL OF 04/19/11 MINUTES**

Minutes were reviewed by those present. Darcy Janssen moved to accept the minutes as presented. Tim seconded the motion. Motion passed.

### **III. FINANCIAL REPORT**

Kim Schallenberger, Regional Coordinator, presented documents reflecting the financial activity of the Regional office for April, May, and June 2011. Tim moved to accept the financial report as presented. Candy seconded the motion. Motion passed. Kim reminded the Council that the \$20,000 in supplemental funding approved by SEMTAC had later been denied by the EMTS Section. The revised FY12 budget will be discussed later on the agenda.

Kim provided the Council with a document showing the various purchases made by each County using their designated funds during the past quarter and a summary of the past twelve months.

### **IV. CORRESPONDENCE**

Kim provided a letter from the National EMS Memorial Service thanking the Region for sponsoring two families this year. This was done with \$500 from the RETAC and \$100 each from Limon Ambulance Service and Kit Carson County Commissioner Dave Gwyn.

### **V. ANNOUNCEMENTS**

No announcements at this time.



## **VI. REPORTS**

### A) Officers

Rob provided more information about the recent NEMSMS and strongly encouraged others from the Region to consider participating next year. He also informed the Council that he had attended the statewide EMS for Children Summit. He noted that he was the only attendee from a rural area. Rob will be applying for a position on the EMSC Council.

### B) Regional Coordinator

Kim Schallenberger, Regional Coordinator indicated that most of his report would be covered during the agenda except for a few items. He spoke about the upcoming EMS Safety Summit to be held September 7-9, 2011 in Loveland. The cost has gone up but there are grants available to help with costs and the Region will be allowed two complimentary motel rooms for our agencies.

Kim explained the current status of the Regional Destination Guidelines and the process being used to complete the task. The document must be turned into the state office in the near future but all work should be completed soon.

Kim provided information about the current status of the Regional Intergovernmental Agreement update. He noted that due to pending issues within the Region, he would like to hold off on the document until the status of those concerns has been resolved. By consensus, the group agreed. He spoke about upcoming Trauma Designation triennial reviews for some facilities in the Region and the support that the Region and a subcommittee of SEMTAC is attempting to provide.

Kim and Rob jointly provided a brief report about the 10<sup>th</sup> Annual Plains to Peaks EMS/Trauma Conference held in Limon last May.

## **VII. OLD BUSINESS**

### A) State Council Report

Kim informed the Council that the last SEMTAC meeting was held on July 6-7 in Denver. He was on vacation but noted that Tim was able to attend.

Kim and Tim jointly provided a report on the recent meeting of the Public Policy and Finance committee held in late June. The purpose of the meeting was to update the processes for the FY13 EMTS Provider Grants. The highlights of those updates were provided in a handout. Kim also spoke about a new task force created to consider concerns about the “image” of RETACs across the state. Tim will be a member of that task force.



# Plains to Peaks

*Emergency Medical & Trauma Service Region*



**Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825**  
**Phone: 719-344 5584 Fax: 719-344 5585 Cell: 719-342-5562**

Kim mentioned to the group that the Statewide Trauma Advisory Council is requesting applications to fill the position of RN and Member at Large. Judi Mitchek and Rob Handley are both considering the opportunity.

## B) Board of Health Rules

Kim stated that there are no rule changes currently pending before the Board of Health.

## C) Legislative Update

Tim spoke about efforts by the Chiefs, Managers, and Directors (CMD) group to lobby legislators for an increase in Medicaid funding reimbursement rates. They are working with the AAA and the NEMSA organizations.

## D) State Provider Grant

Kim informed the Council that work on the FY11 Provider Grants was now complete.

Kim noted that every agency within the Region had received at least partial funding on their grant applications for FY12. He further noted that the contracts and purchase orders from the state office for those approved grants are pending and should be arriving by the end of the month.

Changes to the FY13 grant process were discussed previously on the agenda.

## E) Statewide RETAC Forum

Rob and Kim attended the recent RETAC Forum held in Colorado Springs. Rob provided information about the process to change over from the current MATRIX data system into the new Imagetrend data system. The state office hopes to have all agencies who want to participate with Imagetrend on board by the end of the calendar year.

The next RETAC Forum will be held August 31-September 1 in Loveland.

## F) Pediatric Issues

No update at this time.

## G) Drive Smart Colorado, CDOT Grant

Kim provided written report showing activity by the grant contractor during the last quarter. Kim also noted that funding for FY12 has been approved but will be reduced to \$50,000.



H) Regional Medical Direction/CQI

Kim provided a brief update on the progress of this project. He noted that work initiated in FY11 is nearly complete and a Regional Strategic Plan will be available for the next Council meeting. Funding for FY12 was also approved and work will begin as soon as the purchase order is in place.

I) Kit Carson County Consultative Visit

Kim and Ted Foth provided a summary report on the recently completed project. Ted felt this was a worthwhile project and encouraged other entities to consider requesting a similar review. Kim also felt the project was worthwhile and expressed his appreciation for the opportunity to participate. The full report is available on the Regional website at [www.plainstopeaks.org](http://www.plainstopeaks.org)

**VIII.**

**NEW BUSINESS**

A) 2011 Regional Biennial Planning

Kim provided copies of the 2011 Biennial Plan for the Council's review. Discussion about the process and the approved goals ensued. Rob thanked Kim for the effort to bring this plan to completion.

B) FY12 Regional Budget

Kim and Rob explained the reason for the amended budget after the April Council meeting. Kim then provided the new budget for review. Rob reminded the Council that the document had to be submitted to the state by July 1, 2011 and had therefore requested an email vote to consider the budget. Rob stated that all email responses had supported the new budget and that it had been approved.

C) Roundtable

Candy Shoemaker informed the group that the "Salute to Vets" motorcycle rally would be coming to Cripple Creek in August.

Sherilyn Davidson stated that Diane Smith had been reassigned to the Information Technology department within Pikes Peak Regional Hospital and that Sherilyn was now performing the duties of Emergency Department manager and Trauma Nurse Coordinator.



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Beth Cotter from Penrose Main informed the group that there will be a cadaver lab at the Julie Penrose Center on the St Francis campus in the near future. More information to come.

Patty Baxter spoke about the "Up in Smoke" exercises to be held in August and October. This includes several agencies including MRC, Red Cross, and El Paso County Animal Response.

Ted Foth noted that the Kit Carson County Fair starts on Thursday and the Drive Smart/KC County Clicks coalition will be working with the state patrol and the hospital. The seat belt convincer will be on sight.

Darcy Janssen stated that the Cheyenne County Fair will be in August. The Drive Smart/Cheyenne County Clicks coalition will be working with the hospital and public health to provide injury prevention activities to those in attendance. She also mentioned the appreciation dinner for the Cheyenne County MRC who has worked very hard to get "File of Life" documents into the community.

Roxie Devers noted that the Lincoln County Fair will be in August also. The Drive Smart/Lincoln County Clicks coalition will be working booths at the fair.

Rob Handley once again reminded the group to consider ways to support the National EMS Memorial Service next year. He also noted that cooperation among agencies within Lincoln County is excellent.

## **IX. ADJOURNMENT**

With nothing further to discuss, Rob adjourned the meeting at 3:02 PM.  
The next meeting of the Plains to Peaks RETAC will be October 18, 2011 in Kit Carson County.

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Kim E Schallenberger, Regional Coordinator