



### **RETAC Council Meeting Minutes**

**Date:** January 20, 2015  
**Location:** Limon Ambulance Station  
110 A Avenue  
Limon, CO 80828  
**Attendance:** See attached list

A quorum was present. Rob Handley, Council Chair, called the meeting to order at 1:00 PM

#### **I. APPROVAL OF AGENDA**

Kim Schallenberger, Regional Coordinator, presented the proposed agenda. Tim Dienst moved to accept the agenda as presented. Gary Koop seconded the motion. Motion passed.

#### **II. ELECTION OF OFFICERS**

Rob turned the meeting over to Kim for the election of the Council Chair. Kim requested nominations for the office of Council Chair. Tim nominated Rob Handley. Jody Wallace seconded the motion. Tim moved to close nominations. Jody seconded the motion. Motion passed. Rob Handley was elected as Council Chair for 2015. Motion passed with one abstention from Rob. Kim turned the meeting back to Rob.

Rob asked for nominations for the office of Council Vice Chair. Jody nominated Tim Dienst for the office of Council Vice Chair. Nate Lenn seconded the motion. Jody moved to close nominations. Pat Ward seconded the motion. Motion passed. Tim Dienst was elected as Council Vice Chair for 2015. Motion passed with one abstention from Tim.

Rob thanked Lynn Andersen for her service as Council Secretary/Treasurer in the past. Rob asked for nominations for the office of Council Secretary/Treasurer. Tim nominated Jody Wallace. Gary seconded the motion. Tim moved to close nominations. John DeWitt seconded the motion. Motion passed. Jody Wallace was elected as Council Secretary/Treasurer for 2015. Motion passes with one abstention from Jody.

The Executive Committee for 2015 was set:

Rob Handley	Chair
Tim Dienst	Vice Chair
Jody Wallace	Secretary/Treasurer

#### **III. APPROVAL OF October 21, 2014 MINUTES**

Minutes were reviewed by those present. Tim moved to accept the minutes as presented. Pat seconded the motion. Motion passed.



**IV. SUNSHINE LAW REQUIREMENTS**

Kim presented a document which explains the legal posting locations for RETAC meetings in the five counties. The document also defines the official custodian of minutes and the location where they are stored. John moved to accept this as the official document for 2015. Rachel Smith seconded the motion. Motion passed. Kim was tasked with sending the document to the appropriate staff with each local county government.

**V. FINANCIAL REPORT**

Kim presented documents reflecting the financial activity of the Regional office for October, November, and December 2014. Pat moved to accept the financial report as presented. Jody seconded the motion. Motion passed.

Kim provided the Council with a document showing the various purchases made by each County using their designated funds during the past quarter and a summary of the past twelve months.

**VI. CORRESPONDENCE**

There was no correspondence for the meeting.

**VII. ANNOUNCEMENTS**

John informed the group that ICS classes will need to be requested one year in advance which is different than in the past. He asked the group to let him know their ICS training needs in 2015 and he'd help to facilitate the education. Dawn James, Kit Carson County HHS, also volunteered to help. Email communication will be used to determine the appropriate dates.

**VIII. REPORTS**

A) Officers

No reports at this time.

B) Regional Coordinator

Kim Schallenberger, Regional Coordinator, spoke about several items not covered on the agenda. The Plains to Peaks RETAC is working with the NCRETAC to host a Trauma Nurse Coordinator workshop in Burlington on February 18, 2015 at the Burlington Community Center. Most of the Level IV trauma centers in the two RETACs will be completing their re-designation as Level IV trauma centers in 2015. The workshop is designed to support their efforts. Kim gave the dates for the designation reviews for the trauma centers in the RETAC for 2015-16.

Kim reminded the group that the 14<sup>th</sup> Annual Plains to Peaks EMS/Trauma Conference will be held April 24-26 in Lincoln County. The preconference will be in Limon with the main conference at the Lincoln County fairgrounds in Hugo. The conference committee will be meeting on February 6<sup>th</sup>.



Kim spoke about the success of the vacuum mattress project across the RETAC to support the new protocols for spinal splinting. He indicated there is a grant in 2015 to support additional equipment purchases if agencies are interested.

Kim noted that his conversations with rural agencies in El Paso County were encouraging regarding the ambulance contractor, AMR. Most felt that they were meeting the needs of the agencies and the patients at this time.

The Colorado Rural Health Center once again supported the RETAC with a federal grant to place AEDs in rural locations. Kim informed the Council that the RETAC received four units and they were placed with the Lincoln County Sheriff's Office and the Cheyenne County Sheriff's Office.

## **IX. OLD BUSINESS**

### **A) State Council Report**

Kim provided copies of his written SEMTAC report. He discussed the issues which were prominent during the meetings. These included the Community Paramedic task force, the move to NEMSIS 3.0 in the data department, the discussions in the STAC regarding the free standing emergency rooms, the potential for Comprehensive Advanced Life Support to augment ATLS, and the task force created to consider additional funding for the RETACs. Kim also provided copies of the CDPHE EMTS Branch quarterly report and encouraged those in attendance to review the document for the most up to date information at the Branch.

Dr. David Steinbruner was also in attendance and was asked to provide comment in his role as a SEMTAC member. Dr. Steinbruner added additional information to the topics and promised to keep the group apprised of any progress.

### **B) Board of Health Rules**

Kim indicated that he was unaware of any upcoming rules changes that would be before the Board of Health.

### **C) Legislative Update**

Tim provided an update on the work of EMSAC at the capitol on behalf of the EMS community. He highlighted four current bills in the state legislature. These included: a multi-state EMS compact to accept certifications across state lines, a plan to update the statewide DTRS radio system, a proposal to allow lay persons such as friends and family to administer Narcan to known drug abusers in the case of an overdose, and a proposal to increase the penalty for assaulting an emergency responder or nurse from third degree to second degree assault. Tim also spoke about a federal bill which could potentially allow for a tax deduction for up to 300 hours of volunteer time in emergency response at \$20 per hour. Tim will keep the group updated.



D) State Provider Grant

Kim reminded the group that a date for the RETAC Grant hearing and volunteers to review grants needed to be determined. Volunteers for the review included: Pat Ward, Jody Wallace, Elizabeth Spradlin, Gary Koop, Breanna Lightle, Rob Handley, Rachel Smith, Tim Dienst, and Candy Shoemaker. The date for the Grant hearing will be March 12, 2015 from 0900-1200. Kim will try to reserve the Black Forest Fire training room for the hearing.

Kim informed the group that the RETAC had hosted a Provider grant workshop at Manitou Springs Fire Department recently with good attendance.

Kim spoke about the FY15 statewide consolidated grant written by the RETAC for Physio Control equipment. Kim thanked Cheyenne County for their support as fiscal agent for this large grant project. Kim noted that the RETAC is writing another statewide grant to support the vacuum mattress splinting projects in the Region and across the state. Additional information provided by Kim concerned the reduced match for pediatric equipment and a local effort to provide injury prevention education.

E) Statewide RETAC Forum

Kim noted that he and Rob continue to attend the quarterly forums. Rob noted that these meetings are valuable for networking and to keep all RETACs moving forward. The next meeting is March 3-4, 2015 in Trinidad.

F) Pediatric Issues

Elizabeth Spradlin spoke about the Children's Hospital Colorado conference. She also noted that Denver Health would be providing a pediatric conference in the near future. Rob indicated that there are scholarships available for the Children's Hospital conference. Dr. Steinbruner informed the group that the pediatric orthopedic coverage at Memorial-UCH is nearly back to previous levels.

G) Drive Smart Colorado, CDOT Grant

Kim provided the first quarter report provided to CDOT regarding this grant project. He reminded the group that without Drive Smart Colorado as a contractor, this project would not be moving forward.

H) Regional CQI Committee

Kim informed the group that the contractor hired to support the CQI committee, Jeremiah Ahrens, was also tasked with participating in the state task force to consider moving to NEMESIS 3.0. Dr. Steinbruner spoke about the work of the Regional CQI Committee and the importance of providing quality data.



**X. NEW BUSINESS**

A) 2015 Regional Biennial Plan

Kim provided the new template for the upcoming Biennial Plan report required by statute. Kim spoke about the process to develop the new template and the reasons to move to this format. He informed the group that he would be contacting them for information to complete the project. John offered to provide information in a recent report he was required to complete. Kim thanked the group for their support.

B) EMS Day at the Capitol

Tim informed the Council about the upcoming event on January 27<sup>th</sup>. There will be efforts during the day to meet with Representatives to consider pending legislation and to make sure that EMS and Trauma continue to be on their mind. During the evening, there will be a reception at the University Club for more networking with legislators. Tim encouraged the group to support the efforts of EMSAC as the cost of lobbying is high but worth the effort.

C) Technical Assistance to Eastern Counties

Kim provided a short memo to the group regarding a potential grant to be written by the RETAC. The grant would support the hiring of a contractor to develop a plan to regionalize emergency medical response efforts in Cheyenne, Kit Caron, and Lincoln Counties. Kim assured the group that this was not an effort to take over or to eliminate local agencies. Rather it is an effort to support their efforts and make the system more sustainable. Kim informed the group that he had met with local EMS stakeholders during January to solicit their support for the project and had received great reviews. He will now be meeting with each set of County Commissioners to gather their support and to request matching funds for the grant application.

Rob spoke about potential efforts to develop an ambulance licensing pact among the three counties to support mutual aid efforts.

D) NEMSMS

Rob informed the group that the National EMS Memorial Service would be in Colorado for one more year before moving back to Virginia. He expressed his great disappointment with this move but indicated that he understood why the change was happening. The support from within the state of Colorado just didn't materialize as expected and the NEMSMS group decided to move the service back to the eastern part of the United States. Rob strongly encouraged all agencies to support this final year for the service to be in Colorado. The date for the service is June 27, 2015.

E) Roundtable Discussion

Nate Lynn stated that Fountain Fire Department is hosting a Paramedic refresher course.



# Plains to Peaks

*Emergency Medical & Trauma Service Region*



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Dr. Steinbruner thanked the group for including him in the discussions. He encouraged them to visit with him about matters regarding the SEMTAC.

John DeWitt spoke about the upcoming elder abuse training in Lincoln County.

Jody Wallace informed the group that the Penrose-St Francis Trauma Symposium is scheduled for May 8, 2015 at the Marriott in Colorado Springs.

Breanna Lightle noted that Morgan Community College sent out a survey to determine the interest in AEMT and EMT Intermediate courses.

No other comments from attendees.

## **XI. ADJOURNMENT**

With nothing further to discuss, Rob adjourned the meeting at 1506.

The next meeting of the Plains to Peaks RETAC will be April 21, 2015 in El Paso County

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Kim E Schallenberger, Regional Coordinator