



RETAC Council Meeting Minutes

Date: July 24, 2012

Location: NE Teller County FPD
1010 Evergreen Heights Drive
Woodland Park, CO 80863

Attendance: See attached list

A quorum was present. Rob Handley, Council Chair, called the meeting to order at 1:00 PM

I. APPROVAL OF AGENDA

Lynn Andersen moved to change item VIII(a) to item IV on the agenda and accept the rest as presented. Candy Shoemaker seconded the motion. Motion passed.

II. APPROVAL OF 05/22/12 MINUTES

Minutes were reviewed by those present. Dave Ury moved to accept the minutes as presented. Bob Demetry seconded the motion. Motion passed.

III. FINANCIAL REPORT

Kim Schallenger, Regional Coordinator, presented documents reflecting the financial activity of the Regional office for April, May, and June 2012. Kim answered any questions. Bob Paintin moved to accept the financial report as presented. Lynn seconded the motion. Motion passed.

Kim provided the Council with a document showing the various purchases made by each County using their designated funds during the past quarter and a summary of the past twelve months.

IV. AIRWAY RESEARCH PROJECT

Kim provided some background regarding the Airway Research project. This included an unsuccessful grant request through CDPHE to fund the project. Dr David Ross, lead investigator, provided more information and answered questions. Kim asked the Council if they would be interested in funding the project with County Designated funds. After more discussion, the majority of the member Counties did not support funding the project with County funds. Kim was tasked with finding additional funding sources. Rob suggested looking at the agency level for support for the project.



V. CORRESPONDENCE AND ANNOUNCEMENTS

Kim indicated there were no correspondences or announcements at this time.

VI. REPORTS

A) Officers

Rob asked those present to consider ways to support Regional agencies during large events such as the Waldo Canyon fire. He suggested that the RETAC could support efforts to improve mutual aid.

Judi Mitchek thanked the RETAC for the scholarship to support her attendance at the Breckenridge conference.

B) Regional Coordinator

Kim indicated that most of his activities will be covered within the agenda. He did speak about the Lifesaver Conference in Orlando which he attended on a scholarship from CDOT.

VII. OLD BUSINESS

A) State Council Report

Kim informed the Council that the last SEMTAC meeting was held on July 11-12 in Denver. He provided a written summary of the meetings for discussion. Kim spoke about newly appointed members to the SEMTAC which included Dr Roger Nagy from Penrose St Francis. He noted that Dale Quimby with Memorial Health System was not reappointed. The quarterly newsletter published by the EMTS office was also available for those in attendance to review.

Kim provided a handout from the Centers for Disease Control which has new standards for the Trauma Triage Algorithm. No immediate changes are expected but the document is available for review.

Kim provided a draft of the document created by the Rapid Planning Event team for the state Trauma System. The Council was encouraged to review the document. Written public comments will be taken through August 24th. The recommendations will then be reviewed by the Statewide Trauma Advisory Committee on September 5th before the final document is presented to SEMTAC.

B) Board of Health Rules



Kim stated that there are no rule changes currently pending before the Board of Health.

C) Legislative Update

No legislative update at this time.

D) State Provider Grant

Kim indicated that the FY12 Regional grant was complete and final reimbursements had been received.

Kim provided an update on the FY13 Regional grant and the FY13 System Improvement requests.

E) Statewide RETAC Forum

Kim and Rob attended the meeting in Loveland in June. Kim spoke about an effort by the University of Colorado Health Sciences to create a statewide AED database. He is working with the university to provide information for this Region.

F) Pediatric Issues

No update at this time.

G) FY12 Regional Goals & Special Projects

Kim provided updates on the current goals and special projects being conducted by the RETAC.

H) Drive Smart Colorado, CDOT Grant

Kim informed the group that the FY13 grant application had been approved for partial funding. Kim is working with Drive Smart Colorado to modify the budget for the grant.

VIII. NEW BUSINESS

A) Potential 501c3 for RETAC

Kim provided information from Tim Dienst about a potential 501c3 organization which could support the RETAC. Extensive discussion about the possibility occurred. Bob Paintin moved to work with Tim Dienst and the established organization to create a relationship with the RETAC. He also moved to consider the legal implications of working with the current organization or to



Kim E. Schallenberger, Regional Coordinator, Box 303, Kit Carson, CO 80825
Phone: 719-344 5584 Fax: 719-344 5585 Cell: 719-342-5562

form a new organization. Candy seconded the motion. Motion passed. Kim was tasked with keeping the Council informed via email about the progress of this project.

B) FY13 HPP Funding

Kim provided a brief history of funding provided to the RETAC by the Emergency Preparedness Division at CDPHE. He also noted that \$8000 of potential funding was available this year but the requirements were more restrictive than in previous years. Judi Mitchek informed the group that these requirements were being placed on all grant recipients across the state. Kim was tasked with keeping the Council informed about the project.

C) Regional CQI Committee

Kim informed those present that funding for FY13 had been obtained for the project. He spoke about the Regional CQI Conference held in June and provided a draft After Action Report from the conference. One of the outcomes from the conference is the establishment of a Regional CQI Committee. The attendees at the conference defined who the committee members should represent. Kim provided the Council with a draft committee member application form and asked for guidance regarding a selection committee. After discussion, Kim suggested the selection committee include the RETAC Executive Council and the three persons who have made up the CQI Task Force to this point. Bob Demetry moved to accept that proposal. Candy seconded the motion. Motion passed. The selection committee for the CQI Committee will be: Rob Handley, Tim Dienst, Judi Mitchek, Jeff Force, Bill Mayfield, and Kim Schallenberger. Kim was tasked with finalizing the application form and distributing it across the Region.

D) RETAC IGA

Tim Dienst had provided a working copy of the modified IGA for the RETAC. Since Tim was not available, Rob instructed those present to review the proposed changes and be ready to discuss the document at the next meeting.

E) RETAC White Paper

Rob tabled the subject until the next meeting after instructing those present to review the document and to be ready to discuss a potential written response at the next Council meeting.

F) Roundtable Discussion



Plains to Peaks

Emergency Medical & Trauma Service Region



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Bob Paintin asked that information about other RETACs in the state be emailed to him so he can continue to learn about the EMTS system.

Chief Dave Ury had no update. Kim however did inform those present that Chief Ury would be retiring at the end of the year. Kim asked Chief Ury to consider some potential replacements for him on the RETAC. Chief Ury agreed.

John DeWitt was welcomed to the Council. John will be an alternate for Lincoln County as a local government representative.

Candy Shoemaker noted that Teller County has numerous special events occurring during the summer. Kim offered to provide Candy with a special events project completed by the CMRETAC.

Ken Morrison informed the group of his pending retirement. Kim thanked Ken for his service. Ken also noted that in Lincoln County there is a push to move from mutual aid agreements to automatic aid agreements.

Ted Foth spoke about some events in Kit Carson County. The fair is this week. There was a large grass fire on the 21st and there were two firefighters injured during the event. They were transported and released from the hospital. Ted also spoke about the "Pedal the Plains" bike race.

Sue Kern thanked Kim for his help during the Keefe Memorial Hospital trauma survey.

Judi Mitchek also thanked Kim for the assistance during their survey.

Darcy Janssen added some information about the "Pedal the Plains" bike race. They expect 1000-3000 bikers and the dates for the event include September 21-23. The race starts and ends in Yuma but travels through Burlington and other parts of Kit Carson County. Ted requested some help from Kim regarding the special events document. Chief Ury offered to help with some water left over from the Waldo Canyon fire event. Kim will help to coordinate.

Rob Handley spoke about the Limon Ambulance Service open house on June 25th. The deployed the new LifeSafety trailer. Rob asked the eastern counties to consider two persons each who might get together and make the trailer a worthy resource.

X. ADJOURNMENT



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With nothing further to discuss, Rob asked for motion to adjourn. Ken made the motion and Bob Paintin seconded the motion. Motion passed.

The next meeting of the Plains to Peaks RETAC will be October 16, 2012 in Cheyenne County.

Kim E Schallenberger, Regional Coordinator