



Plains to Peaks
Emergency Medical & Trauma Service Region



A Cooperative Partnership of Emergency Medical and Trauma Service Providers Serving Cheyenne, El Paso, Kit Carson, Lincoln, and Teller Counties, Colorado

Kim E. Schallenberger, Executive Director

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Plains to Peaks RETAC Rural Health Transformation Program

Emergency Medical Task Force (EMTF) & Interfacility Transfer (IFT) Projects

The Plains to Peaks RETAC will be contracting with one independent contractor to implement the software statewide.

Location: Statewide in Colorado and field-based, with regular travel statewide initially. Virtual options are acceptable when appropriate for the audience and training.

Employment Type: Independent Contractor; 1099 Tax Status; \$125,000 annually with limited travel reimbursement for mileage and travel lodging.

Benefits: This is a contracted position without benefits.

Reports To: Plains to Peaks RETAC Executive Director

Funding: This position is funded by Colorado's Rural Health Transformation Program (RHTP) and is contingent on award funding.

About the Colorado EMTF & IFT Project

The Earth Technology Integration software was developed in South Carolina for the statewide EMS Association. The software has multiple uses to include:

- Communication among all licensed ground ambulance services in the state for the purpose of creating Ambulance Strike Teams when the need for additional resources has exceeded the availability of local services. The software will support the development of a statewide Emergency Medical Task Force which will have the ability to expand or contract based on the needs of the local event at the time of service. These events could include but are not limited to mass casualty incidents, hospital/facility evacuations, wildfire evacuations, facility load leveling for pandemic events, and other occasions when additional resources are needed for immediate or long-term deployment.
- Communication among and between acute care facilities to identify and coordinate placement of patients in need of transfer to higher levels or return to local facilities. The software will also facilitate the acquisition of appropriate licensed ground ambulance transportation for the patient in need of transfer between facilities. This software is intended to reduce the time required to secure location and transportation for the patient from one facility to another. It will also help to relieve some pressure on rural/frontier ground transport systems when appropriate.
- The software will become a database to include all ground ambulance services in the state along with all certified/licensed providers associated with those agencies. This will provide a consistent communication tool for numerous purposes to include safety, recruitment, retention, and more.

- For the public, anyone interested in learning more about the Emergency Medical Services profession may use an FAQ section to get more information. The FAQ would need to be developed as part of the position objectives. The tool will then connect them directly with local resources to answer questions about jobs, training, and other vital information for recruitment of staff.

About the Role

We're looking for a Program Coordinator to be our on-the-ground presence for a statewide program to develop and build the EMTF and IFT programs. The successful applicant will build relationships with local EMS agencies and hospitals to make this program successful in the field.

The Program Coordinator will oversee all day-to-day operations of the Rural Health Transformation Program, including overseeing milestones, deliverables, and budget spend. The responsibilities include executing the RHTP Work Plan, monitoring milestones, coordinating with participating partner sites, and ensuring programmatic compliance. If you're the kind of person who is happiest visiting facilities/agencies and solving problems in person rather than behind a desk, this role is built for you.

The Plains to Peaks RETAC RHTP grant also includes implementation of the statewide Pulsara Med Ops patient tracking program and the implementation of up to 17 HyphaOne Starlink satellite systems for rural/frontier agencies. While not the primary objective of this position, these projects will also be important for the contractor to support as directed by the RETAC Executive Director.

What You'll Do

- Learn about and deploy the Earth Technology Integration software statewide.
- Deliver education and training to EMS agencies and facilities statewide. This will be both in person and virtual as appropriate for the audience.
- Support the Pulsara Med Ops program statewide. This is not a primary role, but awareness and support will be essential to the success of all programs.
- Support the purchase and delivery of up to 17 Hypha Starlink satellite communication packages to rural/frontier EMS agencies.
- Build and maintain relationships with RETAC leadership, EMS agencies, hospitals, and blood suppliers throughout Colorado.
- Identify and help resolve regional implementation barriers, escalating bigger issues to the Program Director.
- Participate in RHTP compliance meetings and oversee milestones, deliverables, and budget spend.

What You'll Bring

Required:

- Associate's or Bachelor's degree in EMS, healthcare administration, nursing, public health, or related field (equivalent EMS field experience considered).
- 2-3+ years of experience in EMS, prehospital care, or clinical/hospital operations.

- Comfort delivering hands-on training and simulation-based education.
- Demonstrated ability to build effective working relationships with EMS agencies — including both career and volunteer services — and to navigate the operational realities of rural and frontier agencies.
- Basic technology proficiency.
- Valid driver's license and ability to travel regularly and independently within the state.

Preferred:

- Current or former EMT, Paramedic, or RN licensure/certification
- Prior experience working with or within a Colorado RETAC or regional EMS/trauma system

How to Apply

Please prepare resume and a narrative of no more than 250 words explaining qualifications for this position. Submit documentation to Plains to Peaks RETAC Executive Director via email at kschally@plainstopeaks.org no later than Friday, November 6, 2026.

The Plains to Peaks RETAC is an equal opportunity employer. We do not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, marital status, veteran status, or any other status protected by applicable law.

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